

**ANNUAL REPORT**  
OF THE  
**WATER SUPPLY DISTRICT**  
OF  
ACTON, MASSACHUSETTS



*For the Year Ending December Thirty-first*

**1975**

IN MEMORIAM



DONALD L. LORING

Commissioner	1955 - 1970
Finance Committee	1971 - 1974

ORGANIZATION - 1975

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Water Commissioners

Harlan E. Tuttle	Term expires 1976
Kevin B. Sweeney	Term expires 1977
Alvin R. Piper	Term expires 1978

Moderator

Milford B. Bottomley	Term expires 1976
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Clerk

Mrs. Beryl B. Silva	Term expires 1976
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Treasurer

Carl R. Godfrey	Term expires 1976
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Finance Committee

Benjamin L. Benoit III	Term expires 1976
Raymond L. Page	Term expires 1977

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Commissioners meet on second Tuesday of the month  
Whitcomb Station, Massachusetts Avenue, West Acton  
8 P.M.

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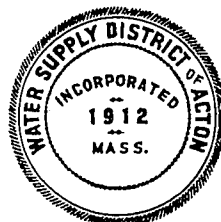
Appointments by the Water Commissioners

Stephen W. Scribner	Superintendent	Term expires 1976
Stephen G. Peterson	Collector	Term expires 1976
Mrs. Beryl B. Silva	Accountant	Term expires 1976
Charles E. Orcutt, Jr.	Attorney	Term expires 1976

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COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.



To the Clerk of the Water Supply District of Acton,  
GREETINGS:

You are directed to notify the inhabitants of the Town of Acton, qualified to vote in elections and town affairs, to assemble at the

Whitcomb Station of the Water Supply District  
Massachusetts Avenue (Route 111), West Acton

on MONDAY, MARCH 1, 1976

at 12:00 o'clock noon;

Then and there to bring their votes on one ballot for the following officers:

Moderator for one year, one commissioner for three years, treasurer for one year, and clerk for one year.

The polls will open at TWELVE O'CLOCK, NOON, and close at EIGHT O'CLOCK P. M.

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You are further requested to notify the legal voters of said Town of Acton, as aforesaid, to meet at the

Acton-Boxborough Regional High School Auditorium  
Charter Road at Hayward Road, West Acton

on WEDNESDAY, MARCH 17, 1976

at 7:30 o'clock, P. M.

Then and there to act on the following articles:

ARTICLE 1. To fix the salaries of the elected officers.

ARTICLE 2. To act on the reports of the Commissioners, the Treasurer, and other officers and committees of the District.

ARTICLE 3. To see if the District will vote to authorize the Treasurer, with the approval of the Commissioners, to borrow in anticipation of the revenue for the financial year beginning July 1, 1976, in accordance with provisions of General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws, Chapter 44, Section 17, or take any other action relative thereto.

ARTICLE 4. To see if the District will vote to instruct the Commissioners to have an audit of the various accounts of the District, or to take any action relative thereto.

ARTICLE 5. To see what sums of money the District will vote to raise and appropriate to defray the usual expenses of the District.

ARTICLE 6. To see if the District will vote to transfer from surplus revenue, a certain sum of money for a new van type truck to replace the 1971 Dodge truck currently in use, and to authorize the Commissioners to trade or sell the 1971 truck, or take any other action relative thereto.

ARTICLE 7. To see if the District will vote to transfer from surplus revenue the sum of \$3,500.00 to erect a permanent building for the pump and equipment at the School Street well site, or to take any other action relative thereto.

ARTICLE 8. To see if the District will vote to transfer from surplus revenue a certain sum of money for a telemetering control system of the entire water distribution system, including transmitter receivers, alarm signals and other necessary equipment, or to take any other action relative thereto.

ARTICLE 9. To see if the District will vote to authorize the Commissioners to enter into a written agreement with Assabet Sand & Gravel Company, Inc., a Massachusetts

corporation having a usual place of business in Acton, Massachusetts, regarding the removal of overburden and required landscaping incident thereto on land owned by the District located off Powder Mill Road and New High Street in said Acton, and subject to the terms and conditions of a permit from the Acton Board of Appeals, if applicable.

Said agreement to be for one year and subject to the prior approval of the Department of Public Health, Commonwealth of Massachusetts. Said agreement shall also contain whatever terms, restrictions, conditions or limitations the District or Board of Selectmen, or both, deem necessary to protect the interests of the District and the Town. The District is to be reimbursed by Assabet Sand & Gravel Company, Inc., under the terms of said agreement, or to take any other action relative thereto.

ARTICLE 10. To see if the District will vote to amend the Bylaws by deleting from ARTICLE FIVE (5) the words "and a treasurer for a term of one year", or to take any other action relative thereto.

ARTICLE 11. To see if the District will vote to amend the Bylaws by adding a new ARTICLE NINE (9) to said Bylaws which shall read as follows:

ARTICLE NINE

The Commissioners shall appoint annually a Treasurer-Collector which office shall have all the powers and duties conferred by law upon a collector of taxes and district treasurer. or to take any other action relative thereto.

And you are directed to serve this warrant by posting copies attested by you in two or more public places in the Water Supply District, fourteen days at least before the time of said meeting, as authorized by Chapter 41, Section 119, of the General Laws.

Hereof fail not and make due returns of this warrant with your doings thereon to the Water Commissioners on or before the time of holding said meeting.

Given under our hands this twenty-seventh day of January, in the year one thousand nine hundred and seventy-six.

HARLAN E. TUTTLE  
KEVIN B. SWEENEY  
ALVIN R. PIPER  
Water Commissioners

## REPORT OF THE COMMISSIONERS

The Commissioners of the Water Supply District of Acton make the following report:

1975 was another busy year for your District. The three million gallon reservoir on Nagog Hill Road was completed and is now in service. We are very fortunate in having this facility. We are now in position to serve other areas of the Town.

The Erikson Well located off Route 111 in West Acton, is now in position to serve our needs. Final tests will be completed soon.

It was necessary to place restrictions on the use of water during the summer. Remember how hot and dry it was. The demands placed on the system were heavy. We thank you for your cooperation.

Donald Loring, who served this District for many years, passed away this past summer. His contributions to the Water District are too numerous to mention. We were most fortunate to have his time and energies. "Don" Loring was a great guy and a terrific Commissioner.

Our Finance Committee was of tremendous help to us. What a pleasure it is to work with such fine people.

We are contemplating changes in the minimum rate on our water bills. A final decision will be made before the next billing period. We do not anticipate any major increase in the water rates this year.

Permit us to express our appreciation to the members of the boards and committees who have assisted us this year.

We submit herewith the estimated budget for the fiscal year, July 1, 1976 - June 30, 1977:

<u>Estimated Receipts</u>	
Hydrants	\$ 40,425
Water Rates	335,000
Sprinklers	3,500
Repairs & New Installations	30,000
Assabet Sand & Gravel Co.	26,000
Contract - Community Concepts	<u>31,020</u>
	\$465,945

Estimated Expenditures

Group Insurance	\$ 5,200	
Bonds & Interest	222,176	
Salaries & Wages	113,000	
Equipment Rental	1,500	
Lights, Power & Telephone	45,000	
Fuel	1,500	
Maintenance & Operation	30,000	
Miscellaneous	3,000	
Middlesex County Retirement	8,334	
Massachusetts State Audit	2,000	
Land Survey	2,000	
Legal Expenses	6,000	
Land Appraisal	1,000	
Engineering Expense	5,000	
Insurance	5,000	
Meters	7,500	
Auto & Equipment Expense	6,000	
Reserve Fund	<u>20,000</u>	
		\$484,210

HARLAN E. TUTTLE  
KEVIN B. SWEENEY  
ALVIN R. PIPER

Water Commissioners



WATER SUPPLY DISTRICT  
OF  
ACTON, MASSACHUSETTS

AMORTIZATION SCHEDULE - BONDS AND INTEREST

	<u>Original</u> <u>Amount</u>	<u>Balance</u> <u>7/1/76</u>	<u>1975-1976</u> <u>Principal</u> <u>Interest</u>	<u>1976-1977</u> <u>Principal</u> <u>Interest</u>	<u>1977-1978</u> <u>Principal</u> <u>Interest</u>	<u>1978-1979</u> <u>Principal</u> <u>Interest</u>	<u>1979-1980</u> <u>Principal</u> <u>Interest</u>	<u>1980-1981</u> <u>Principal</u> <u>Interest</u>	<u>1981-1982</u> <u>Principal</u> <u>Interest</u>	<u>1982-1983</u> <u>Principal</u> <u>Interest</u>	<u>1983-1984</u> <u>Principal</u> <u>Interest</u>
Nagog Hill Road	\$ 66,250	\$ 36,250	\$ 15,000.00 3,203.00	\$ 15,000.00 2,265.00	\$ 11,000.00 1,330.00	\$ 10,250.00 640.00	\$	\$	\$	\$	\$
Assabet Land	100,000	40,000	10,000.00 3,500.00	10,000.00 2,800.00	10,000.00 2,100.00	10,000.00 1,400.00	10,000.00 700.00				
Water Mains	130,000	65,000	13,000.00 3,588.00	13,000.00 2,990.00	13,000.00 2,392.00	13,000.00 1,794.00	13,000.00 1,196.00	13,000.00 598.00			
Community Concepts	300,000	210,000	30,000.00 10,125.00	30,000.00 8,775.00	30,000.00 7,425.00	30,000.00 6,075.00	30,000.00 4,725.00	30,000.00 3,375.00	30,000.00 2,025.00	30,000.00 675.00	
Flagg Hill Reservoir	200,000	80,000	10,000.00 2,720.00	10,000.00 2,400.00	10,000.00 2,080.00	10,000.00 1,760.00	10,000.00 1,440.00	10,000.00 1,120.00	10,000.00 800.00	10,000.00 480.00	10,000.00 160.00
Water Mains	196,000	121,000	15,000.00 7,838.50	15,000.00 6,923.50	15,000.00 6,008.50	15,000.00 5,093.50	15,000.00 4,178.50	15,000.00 3,263.50	10,000.00 2,501.00	10,000.00 1,891.00	10,000.00 1,281.00
Nagog Hill Reservoir	540,000	510,000	30,000.00 29,925.00	30,000.00 28,215.00	30,000.00 26,505.00	30,000.00 24,795.00	30,000.00 23,085.00	30,000.00 21,375.00	30,000.00 19,665.00	30,000.00 17,955.00	30,000.00 16,245.00
Water Bonds	385,000	360,000	25,000.00 21,232.50	25,000.00 19,807.50	25,000.00 18,382.50	25,000.00 16,957.50	25,000.00 15,532.50	25,000.00 14,107.50	25,000.00 12,682.50	25,000.00 11,257.50	25,000.00 9,832.50
<b>TOTALS</b>	<b>\$1,917,250</b>	<b>\$1,422,250</b>	<b>\$230,132.00</b>	<b>\$222,176.00</b>	<b>\$210,223.00</b>	<b>\$201,765.00</b>	<b>\$183,857.00</b>	<b>\$166,839.00</b>	<b>\$142,673.50</b>	<b>\$137,258.50</b>	<b>\$102,518.50</b>

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WATER SUPPLY DISTRICT  
OF  
ACTON, MASSACHUSETTS

AMORTIZATION SCHEDULE - BONDS AND INTEREST (CONTINUED)

	<u>Original Amount</u>	<u>Balance 7/1/76</u>	<u>1984-1985 Principal Interest</u>	<u>1985-1986 Principal Interest</u>	<u>1986-1987 Principal Interest</u>	<u>1987-1988 Principal Interest</u>	<u>1988-1989 Principal Interest</u>	<u>1989-1990 Principal Interest</u>	<u>1990-1991 Principal Interest</u>	<u>1991-1992 Principal Interest</u>	<u>1992-1993 Principal Interest</u>
Nagog Hill Road	\$ 66,250	\$ 36,250	\$	\$	\$	\$	\$	\$	\$	\$	\$
Assabet Land	100,000	40,000									
Water Mains	130,000	65,000									
Community Concepts	300,000	210,000									
Flagg Hill Reservoir	200,000	80,000									
Water Mains	196,000	121,000	10,000.00 671.00	6,000.00 183.00							
Nagog Hill Reservoir	540,000	510,000	30,000.00 14,535.00	30,000.00 12,825.00	30,000.00 11,115.00	30,000.00 9,405.00	30,000.00 7,695.00	30,000.00 5,985.00	30,000.00 4,275.00	30,000.00 2,565.00	30,000.00 855.00
Water Bonds	385,000	360,000	25,000.00 8,407.50	25,000.00 6,982.50	25,000.00 5,557.50	25,000.00 4,132.50	20,000.00 2,850.00	20,000.00 1,710.00	20,000.00 570.00		
<b>TOTALS</b>	<b>\$1,917,250</b>	<b>\$1,422,250</b>	<b>\$ 88,613.50</b>	<b>\$ 80,990.50</b>	<b>\$ 71,672.50</b>	<b>\$ 68,537.50</b>	<b>\$ 60,545.00</b>	<b>\$ 57,695.00</b>	<b>\$ 54,845.00</b>	<b>\$ 32,565.00</b>	<b>\$ 30,855.00</b>

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## REPORT OF THE FINANCE COMMITTEE

The voters of the District might find it helpful to know the relationship of receipts and expenditures in the budget.

The estimated expenditures are the amounts that the Commissioners feel are necessary to operate the District for the fiscal year July 1, 1976 through June 30, 1977. These amounts must be met by:

1. Estimated receipts.
2. An appropriation from surplus revenue.
3. If estimated receipts and surplus revenue are not sufficient,
  - (a) by an increase in the water rates, or
  - (b) by an inclusion of any amount needed in the general tax levy of the town.

The proposed budget for the fiscal year ending June 30, 1977 anticipates estimated expenditures to exceed estimated receipts by \$18,265.00. These receipts may not, without special permission of the Department of Corporations and Taxation, exceed the previous year's actual receipts. So in a sense, the Commissioners contend with the situation of meeting increased costs for the coming year with last year's revenues. Again it will be necessary to appropriate from surplus revenue to balance the budget for fiscal year ending June 30, 1977.

The Water District has earned \$11,392.00 during the period ending December 31, 1975 from invested free cash. These earnings will be included in the surplus revenue of the District. Therefore we have recommended warrant articles #6 and #7 to come from these earnings. It is our intention to finance capital items from these earnings whenever possible.

We would like to thank all the members working for the Water District, especially Mrs. Beryl Silva, our Clerk, and Steve Scribner, Superintendent, for their cooperation and efforts this past year.

RAYMOND L. PAGE  
BENJAMIN L. BENOIT III

Finance Committee

## REPORT OF THE SUPERINTENDENT

The following report covers the activities of the District for the calendar year 1975.

New house installations numbered 68.

Old services repaired or renewed numbered 31.

Old meters replaced with new outside readers numbered 239, giving the District approximately 2275, or 62%, with the new outside readers.

The new reservoir off Nagog Hill Road was completed and put in service this year, bringing our total storage capacity to 5,500,000 gallons.

Total number of hydrants as of January 1, 1976: 735.

The Erikson well has been completed and will be put in service in 1976.

Developers have installed water mains in the following streets and subdivisions:

Robinwood Road, Brucewood Road, Sandalwood Road, Davis Road, and Briarbrook Road.

I would like to express my thanks to the Fire Department and the Highway Department, as well as all others who assisted us in any way during the year.

STEPHEN W. SCRIBNER

Superintendent

REPORT OF THE COLLECTOR

July 1, 1974 - July 1, 1975

Outstanding July 1, 1974	\$ 15, 192.70	
Charges	407, 743.04	
Refunds	<u>325.50</u>	
		\$423, 261.24

Payments	407, 977.73	
Abatements	1, 062.93	
Credit Adv.	3.00	
Outstanding July 1, 1975	<u>14, 217.58</u>	
		<u>423, 261.24</u>

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July 1, 1975 - January 1, 1976

Outstanding July 1, 1975	\$ 14, 217.58	
Charges	246, 285.72	
Refunds	<u>273.28</u>	
		\$260, 776.58

Payments	243, 945.22	
Abatements	206.43	
Outstanding January 1, 1976	<u>16, 624.93</u>	
		<u>\$260, 776.58</u>

Assessed Valuation of District	\$140, 421, 770.00
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STEPHEN G. PETERSON

Collector

REPORT OF THE DISTRICT ACCOUNTANT

This portion of the report covers expenditures for the balance of fiscal 1974-1975 (January 1, 1975-June 30, 1975).

<u>Account</u>	<u>Balance 12/31/74</u>	<u>Balance 6/30/75</u>
Reserve Fund	\$ 19,141.00	\$ 19,141.00
Group Insurance	3,415.60	1,596.34
Bonds and Interest	153,636.28	83,704.17
Salaries and Wages	48,374.93	309.60
Equipment Rental	807.00	232.82
Lights, Power and Telephone	5,163.90)	
**	15,000.00)	2,889.27
Auto and Equipment Expense	2,460.99	-0-
Fuel	799.25	7.58
Maintenance and Operation	14,062.51	9.06
Insurance	2,855.99	541.20
Miscellaneous	1,495.92	35.06
Meters	7,140.94	2.52
Massachusetts State Audit	2,000.00	2,000.00
Legal Expenses	8,077.89)	
**	4,360.25)	4,253.64
Land Survey	2,000.00	2,000.00
Land Appraisal	1,000.00	1,000.00
Engineering Expense	5,000.00	1,878.00
(**additional appropriation)		

Special Appropriations

Truck #1	108.96	-0-
Radio Base Station	172.50	172.50
Standpipe	239.00	239.00
Great Road - Route 2A-119	1,623.29	1,623.29
Nagog Hill Road Extension	33,525.81	33,420.45
Kinsley Reservoir	117,122.05	61,229.46
Elm Court Extension	2,500.00	2,500.00
Assabet Well #2	38.21	-0-
Main Street Extension	5,249.91	-0-
Belle Oxley Land	49,400.00	-0-

The appropriations voted by the District, March 19, 1975, cover the period July 1, 1975-June 30, 1976. Below are listed expenditures for the first six months of this period.

<u>Account</u>	<u>Appropriation for 7/1/75</u>	<u>Balance 12/31/75</u>
Reserve Fund	\$ 20,000.00	\$ 20,000.00
Group Insurance	5,200.00	3,103.87
Bonds and Interest	230,132.00	92,898.50
Salaries and Wages	107,000.00	51,672.67
Equipment Rental	1,500.00	880.00
Lights, Power and Telephone	45,000.00	27,025.47

<u>Account</u>	<u>Appropriation for 7/1/75</u>	<u>Balance 12/31/75</u>
Fuel	\$ 1,200.00	\$ 990.70
Maintenance and Operation	25,000.00	13,453.66
Miscellaneous	3,000.00	1,816.18
Middlesex County Retirement	8,334.00	-0-
Massachusetts State Audit	2,000.00	2,000.00
Land Survey	2,000.00	2,000.00
Legal Expenses	9,000.00	8,875.00
Land Appraisal	1,000.00	1,000.00
Engineering Expense	5,000.00	5,000.00
Insurance	5,000.00	2,758.00
Meters	5,000.00	2,639.32
Auto and Equipment Expense	6,000.00	3,458.81

Special Appropriations

New Truck	5,530.00	-0-
Survey for New Water Supply	15,000.00	10,204.09
Repairs to Whitcomb Well	5,000.00	5,000.00
Radio Base Station OSB	172.50	116.25
Standpipe OSB	239.00	239.00
Great Road - 2A-119 Extension OSB	1,623.29	745.29
Elm Court Extension OSB	2,500.00	2,500.00
Nagog Hill Road Extension OSB	33,420.45	17,028.60
Kinsley Reservoir OSB	61,229.46	42,349.03
Erikson Well OSB	50,568.63	26,709.30

(OSB - outstanding balance 7/1/75)

Debt Account - December 31, 1975

		<u>Water Main and Land Purchase Loan</u>
Net Funded or Fixed Debts	\$1,445,250.00	1963 \$ 80,000.00
		1970 50,000.00
		1970 121,000.00
		1971 78,000.00
		1972 210,000.00
		1974 36,250.00
		1974 360,000.00
		1974 510,000.00
	<u>\$1,445,250.00</u>	<u>\$1,445,250.00</u>

BERYL BANCROFT SILVA

District Accountant

REPORT OF THE TREASURER

July 1, 1975

Middlesex Bank, balance Dec. 31, 1974	\$ 258,983.78
Deposits	<u>241,294.80</u>
	\$ 500,278.58
Disbursements	<u>272,967.18</u>
	\$ 227,311.40
Transferred to other banks	<u>200,371.20</u>
	\$ 26,940.20

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National Shawmut Bank, balance December 31, 1974	\$ 215,626.69
Deposits	<u>20,000.00</u>
	\$ 235,626.69
Disbursements	<u>102,023.23</u>
	\$ 133,603.46
Transferred to other banks	<u>129,628.80</u>
	\$ 3,974.66

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BONDS AND NOTES

Bonds Outstanding January 1, 1975	\$1,593,250.00
Bonds Paid	<u>23,000.00</u>
Bonds and Notes Outstanding July 1, 1975	\$1,570,250.00

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CARL R. GODFREY

Treasurer



REPORT OF THE TREASURER

July 1, 1975

INVESTED FUNDS

Assabet Savings, balance 1/1/75	\$	-0-
Deposits		91,000.00
Withdrawals		18,000.00
Interest		1,260.07
Balance 7/1/75		\$74,260.06
Leader Federal Savings, balance 1/1/75		-0-
Deposits	\$	91,000.00
Withdrawals		18,000.00
Interest		1,281.63
Balance 7/1/75		\$74,281.63
Middlesex Institution for Savings, balance 1/1/75		-0-
Deposits	\$	56,000.00
Withdrawals		-0-
Interest		997.89
Balance 7/1/75		\$56,997.89
Monument Federal Savings, balance 1/1/75		-0-
Deposits	\$	56,000.00
Withdrawals		20,000.00
Interest		855.41
Balance 7/1/75		\$36,855.41
Reliance Cooperative Bank, balance 1/1/75		-0-
Deposits	\$	17,628.80
Withdrawals		-0-
Interest		96.35
Balance 7/1/75		\$17,725.15
Relaince Cooperative Bank, balance 1/1/75		-0-
Deposits	\$	48,371.20
Withdrawals		14,000.00
Interest		195.63
Balance 7/1/75		\$34,566.83

CARL R. GODFREY

Treasurer

REPORT OF THE TREASURER

January 1, 1976

Middlesex Bank, balance 7/1/75	\$ 26,940.20
Deposits	264,073.10
	<u>\$ 291,013.30</u>
Disbursements	254,840.53
Balance 1/1/76	<u>\$ 36,172.77</u>
Transferred in from other banks	30,000.00
Transferred to Middlesex Savings	30,000.00
Transferred to National Shawmut Bank	5,000.00
	<u>\$ 31,172.77</u>
Interest from Savings Account	79.45

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National Shawmut Bank, balance 7/1/75	\$ 3,974.66
Deposits	56,200.00
	<u>\$ 60,174.66</u>
Disbursements	59,712.76
Balance 1/1/76	<u>\$ 461.90</u>

BONDS AND NOTES

Bonds Outstanding 7/1/75	\$1,570,250.00
Bonds Paid	125,000.00
Bonds and Notes Outstanding 1/1/76	<u>\$1,445,250.00</u>

CARL R. GODFREY

Treasurer

REPORT OF THE TREASURER

January 1, 1976

Assabet Savings, balance 7/1/75	\$	74,260.06
Deposits		-0-
Withdrawals		18,000.00
Interest		1,221.84
Balance 1/1/76	\$57,481.90	
Leader Federal Savings, balance 7/1/75	\$	74,281.63
Deposits		-0-
Withdrawals		23,000.00
Interest		1,233.82
Balance 1/1/76	\$52,515.45	
Middlesex Institution for Savings, balance 7/1/75	\$	56,997.89
Deposits		-0-
Withdrawals		26,700.00
Interest		733.83
Balance 1/1/76	\$31,031.72	
Monument Federal Savings, balance 7/1/75	\$	36,855.41
Deposits		-0-
Withdrawals		17,500.00
Interest		749.48
Balance 1/1/76	\$20,104.89	
Reliance Cooperative Bank, balance 7/1/75	\$	17,725.15
Deposits		-0-
Withdrawals		12,000.00
Interest		404.17
Balance 1/1/76	\$ 6,129.32	
Reliance Cooperative Bank, balance 7/1/75	\$	34,566.83
Deposits		-0-
Withdrawals		-0-
Interest		863.37
Balance 1/1/76	\$35,430.20	

CARL R. GODFREY

Treasurer

WATER MEETING

Abstract of the proceedings of the annual election of officers of the Water Supply District of Acton, held on

MONDAY, MARCH 3, 1975

at the Whitcomb Station of the Water Supply District, Massachusetts Avenue (Route 111), West Acton. (Polls open from noon to 8 P.M.).

Total number of ballots cast: 726

The following were elected:

Commissioner for 3 years:

Alvin R. Piper	(elected)	510
Marion H. Maxwell		215
Blank		1

Moderator for 1 year:

Milford B. Bottomley	640
Blank	86

Treasurer for 1 year:

Carl R. Godfrey	646
Blank	80

Clerk for 1 year:

Beryl B. Silva	642
Blank	84

A true copy.

Attest:

BERYL BANCROFT SILVA

District Clerk

WATER MEETING

Abstract of the proceedings of the annual meeting of the Water Supply District of Acton, held in Acton-Boxborough Regional High School Auditorium, Hayward and Charter Roads, West Acton,

WEDNESDAY, MARCH 19, 1975, at 7:30 o'clock P.M.

ARTICLE 1. To fix the salaries of the elected officers as follows:

Chairman of Commissioners	\$ 700.00 per year
Two (2) Commissioners	500.00 each per year
Treasurer	1,500.00 per year
Moderator	15.00 per meeting
Clerk	500.00 per year.

(Unanimous vote.)

ARTICLE 2. VOTED: To accept the reports of the District officers as printed in the 1974 annual report.  
(Unanimous vote.)

ARTICLE 3. VOTED: That the District authorize the Treasurer, with the approval of the Commissioners, to borrow in anticipation of the revenue for the financial year beginning July 1, 1975, in accordance with provisions of General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws, Chapter 44, Section 17. (Unanimous vote.)

ARTICLE 4. VOTED: That the District instruct the Commissioners to have an audit of the various accounts of the District, under the direction of the Commonwealth of Massachusetts. (Unanimous vote.)

ARTICLE 5. VOTED: To appropriate from estimated receipts of the District the sum of \$445,675.00, and from free cash the sum of \$35,691.00, for maintenance and operation of the District, and specific appropriations as follows:

Group Insurance	\$ 5,200.00
Bonds & Interest (see schedule)	230,132.00
Salaries & Wages	107,000.00
Equipment Rental	1,500.00
Lights, Power & Telephone	45,000.00

Fuel	\$ 1,200.00
Maintenance & Operation	25,000.00
Miscellaneous	3,000.00
Middlesex County Retirement	8,334.00
Massachusetts State Audit	2,000.00
Land Survey	2,000.00
Legal Expenses	9,000.00
Land Appraisal	1,000.00
Engineering Expenses	5,000.00
Insurance	5,000.00
Meters	5,000.00
Auto & Equipment Expense	6,000.00
Reserve Fund	<u>20,000.00</u>
Total	\$481,366.60

(Unanimous vote.)

ARTICLE 6. VOTED: By unanimous acclamation to ratify and confirm the action taken by the Commissioners at their regular monthly meeting held on April 9, 1974, at which meeting it was unanimously voted to name the new reservoir constructed on Nagog Hill Road for James Edward Kinsley, a former Moderator and Commissioner and Clerk of the District.

ARTICLE 7. VOTED: That the District transfer from surplus revenue the sum of \$5,530.00 for the purchase of a new 3/4-ton truck to replace the 1968 Chevrolet truck currently in use, and to authorize the Commissioners to trade or sell the 1968 truck. (Unanimous vote.)

ARTICLE 8. VOTED: That the Commissioners enter into a written agreement with Assabet Sand & Gravel Company, Inc., a Massachusetts corporation having a usual place of business in Acton, Massachusetts, regarding the removal of overburden and required landscaping incident thereto on land owned by the District located off Powder Mill Road and New High Street in said Acton, and subject to the terms and conditions of a permit from the Acton Board of Appeals, if applicable.

Said agreement to be in effect until the next Annual Meeting and be subject to the prior approval of the Department of Public Health, Commonwealth of Massachusetts, Said agreement shall also contain whatever terms, restrictions, conditions, or limitations the District or Board of Selectmen, or both, deem necessary to protect the interests of the District and the Town. The District is to be reimbursed by Assabet Sand & Gravel Company, Inc., under the terms of said agreement.

ARTICLE 9. VOTED: That the District transfer from surplus revenue the sum of \$15,000.00 to the "Survey for New Water Supply" account. (Unanimous vote.)

ARTICLE 10. VOTED: That the District transfer from surplus revenue the sum of \$5,000.00 for redevelopment of the well at Whitcomb Station. (Unanimous vote.)

ARTICLE 11. VOTED: That the District transfer from surplus revenue the sum of \$49,000.00 to pay the landowner as a final settlement in the matter of an eminent domain proceeding heretofore voted under Article 8 of the Annual District Warrant, February 11, 1970, said civil suit presently pending retrial in the Middlesex Superior Court, Number 315795, entitled Belle Oxley vs. Water Supply District of Acton. (Unanimous vote.)

Voted to adjourn: 8:30 P.M.

A true copy.

Attest:

BERYL BANCROFT SILVA

District Clerk

SPECIAL WATER MEETING

Abstract of the proceedings of a special meeting of the Water Supply District of Acton, held in the

Acton-Boxborough Regional Junior High School Auditorium  
Massachusetts Avenue at Charter Road, West Acton

on Wednesday, January 8, 1975, at 7:30 o'clock P.M.

ARTICLE 1. VOTED: To transfer from surplus revenue the sum of \$15,000.00 to the Lights, Power and Telephone account. (Unanimous vote.)

ARTICLE 2. VOTED: To transfer from surplus revenue the sum of \$20,000.00 to the Massachusetts Avenue New Well account, which well was approved under Article 2 of the Special Meeting of the District, November 28, 1973. (Unanimous vote.)

ARTICLE 3. VOTED: To rescind the District authorization of the unissued balance of the following bond issue:

- a) The unissued balance of \$20,000.00 of the \$85,000.00 borrowing authorized by vote of the District for the construction and installation of gravel packed well, pump house, pump and equipment and appurtenances, as described in Article 2 of the Special Meeting of the District November 28, 1973.

(Unanimous vote.)

ARTICLE 4. VOTED: To transfer from surplus revenue the sum of \$8,050.00 to the Massachusetts Avenue New Well account. (Unanimous vote.)

ARTICLE 5. VOTED: To transfer from surplus revenue the sum of \$4,360.25 to the legal expense account for the payment of services rendered by The National Shawmut Bank of Boston in connection with the sale of reservoir and water bonds on October 22, 1974. (Unanimous vote.)

ARTICLE 6. VOTED: To transfer the unexpended balance of the Main Street Extension account in the amount of \$5,249.91 to the Massachusetts Avenue New Well account.

Voted to adjourn 7:45 P.M.

Attest:

BERYL BANCROFT SILVA  
District Clerk



## BYLAWS

(as adopted and amended to February, 1973)

- I The annual meeting of the Water Supply District shall be held on the third Wednesday of March of each year for the transaction of the necessary business connected with the District, and the election of officers shall be held on the first Monday of March of each year. The time and place of holding such election and vote shall be stated in the warrant for the annual meeting and such election and vote shall be deemed part of the Annual District Meeting.
- II All meetings may be called by a majority of the Board of Water Commissioners, directed to the Clerk, or as specified in Chapter 326 of the Acts of 1912, Section 8.
- III All warrants shall be posted at least fourteen (14) days before the time of the meeting.
- IV The Clerk shall preside at each meeting until a Moderator is chosen.
- V At each annual meeting there shall be elected by ballot, one Commissioner for a term of three years, a Clerk and a Treasurer for a term of one year, and a Moderator who shall serve for one year.
- VI If a vacancy should occur for any cause in the office of Clerk, Treasurer, or any other officer of the District except the Board of Water Commissioners, it may be filled for any such unexpired term by the Water Commissioners.
- VII The Board of Commissioners shall annually in the report to the District, give an estimated budget for the ensuing year.
- VIII a) The Moderator shall appoint a Finance Committee to advise the Commissioners. The Committee shall consist of three voters of the District and shall be appointed in the following manner:
  - One member shall be appointed for one year;
  - One member shall be appointed for two years; and
  - One member shall be appointed for a term of three years.Thereafter, each appointment shall be for a term of three years.
- b) No member of the Finance Committee shall serve any other standing committee of the District or the Town of Acton having to do with expenditure of funds.
- c) The Finance Committee shall review the budget for the annual meeting and shall make recommendations to the Commissioners on any matters of a financial nature arising out of an annual or special meeting, and shall make recommendations as to the long range fiscal plans of the District.

BYLAWS TO REGULATE THE NOMINATION AND  
ELECTION OF OFFICERS OF THE DISTRICT

- I The purpose of the Bylaws hereinafter set forth are to regulate the nomination and election of officers for the District so that the voters of the District may have knowledge of the candidates prior to an election.
- II All elections to any office in the District shall be by means of a printed ballot. This ballot shall be caused to be printed by the Commissioners acting as election officers from information furnished to them by the Clerk of the District as provided hereinafter.
- III No person's name shall be printed on the aforesaid ballot unless he or someone on his behalf has filed with the Clerk of the District not later than five o'clock in the afternoon of the second Monday in January of any year, a petition signed by at least one percent (1%) of the registered voters in the District setting forth the office for which he is a candidate and containing a statement signed by the candidate that he will accept the office, if elected.
- IV Nothing herein shall be construed as preventing a vote by stickers or writing in the name of a candidate, all as provided in the General Laws, except that no such sticker or write-in candidate shall be deemed to be elected unless he has received valid votes equivalent to 1% of the total of the number of registered voters in the District, as hereinafter determined.
- V The Commissioners, acting as election officers, shall prepare as of twenty (20) days prior to the annual election, a list of eligible voters from the official voting list of the Town of Acton as of that time. This list shall remain closed until after the annual meeting of the District. The list shall then be reviewed and revised for all subsequent special meetings, up to the day of the special meeting. These lists shall then be used to determine the right of any person to vote at any election or any meeting of the District.
- VI All candidates elected to offices in the District shall be sworn to the performance of their duties by the Clerk of the District, except in the case of the Clerk, who shall be sworn by any of the Commissioners. The Clerk shall make a record of the facts in the minutes of the meeting.

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