

WEST AND SOUTH
Water Supply District

OF ACTON, MASSACHUSETTS

*Incorporated by the Acts of Legislature of 1912,
Chapter 326, and Accepted by the
District April 12, 1912*

The Center District Accepted Section 13 of Said Act



Annual Report ❖ March 31, 1945

Murphy & Snyder, Maynard

ORGANIZATION — 1944

Clerk

JAMES E. KINSLEY, Term expires 1945

Water Commissioners

HOWARD J. BILLINGS	Term expires 1945
WALTER B. STEVENS	Term expires 1946
WALDO E. WHITCOMB, Chairman	Term expires 1947

Treasurer

CARRIE M. DURKEE Term expires 1945

Auditor

DAVID R. KINSLEY, Term expires 1945

Appointments by the Water Commissioners

Collector

WALDO E. WHITCOMB, Term expires 1945

Superintendent and Clerk

GEORGE E. CLAPP, Term expires 1945

COMMONWEALTH OF MASSACHUSETTS
MIDDLESEX, SS.

To the Clerk of the West and South Water Supply District of
Acton, GREETINGS:

You are directed to notify and warn the inhabitants of the Town of Acton residing in the Water Supply District, as bounded and defined by Chapter 326 of the Act of 1912, Section 1 and 13 of said act, qualified to vote in elections and town affairs, to assemble in G. A. R. Hall, West Acton,

Tuesday, April 3, 1945, at Eight O'Clock P. M.

Then and there to act on the following articles, to wit:

Article 1. To choose a Moderator to preside at said meeting.

Article 2. To elect by ballot a Clerk for one year, a Treasurer for one year, an Auditor for one year, and one Member of the Board of Water Commissioners to serve for the term of three years, and fix salaries of same.

Article 3. To hear and act on the reports of the Water Commissioners, Treasurer, Collector and other officers of the District or any Committee appointed at any previous meetings.

Article 4. To see if the District will authorize the Treasurer to borrow money, with the approval of the Water Commissioners, if necessary, in anticipation of revenue of the Current Year.

Article 5. To see if the District will vote to authorize the Water Commissioners to employ for additional compensation any of their members and to fix additional compensation of such member as provided in Section 4A, Chapter 41 of the General Laws.

And you are directed to serve this warrant by posting copies, attested by you, in three or more public places in the Water District thereof, seven days at least before the time of said meeting as directed by vote of the Water District.

Hereof fail not and make due return of this Warrant with your doings thereon to the Water Commissioners on or before the time of holding said meeting.

Given under our hands in Acton this twelfth day of March in the year one thousand nine hundred and forty-five.

WALDO E. WHITCOMB,
HOWARD J. BILLINGS,
WALTER B. STEVENS,
Water Commissioners.

WATER MEETING

Abstract of the proceedings of the Annual Meeting of the West and South Water Supply District of Acton held in the G. A. R. Hall, West Acton

TUESDAY, APRIL 4, 1944, at 8 o'clock P.M.

Article 1. To choose a Moderator to preside at said meeting.
Chose David R. Kinsley, Moderator of the meeting.

Article 2. To elect by ballot a clerk for one year, a treasurer for one year, an auditor for one year and one member of the board of water commissioners to serve for the term of three years, and fix salaries of same.

Elected James E. Kinsley, Clerk for one year.

Elected Carrie M. Durkee, Treasurer for one year.

Elected David R. Kinsley, Auditor for one year.

Elected Waldo E. Whitcomb, Water Commissioner for three years.

Voted: To fix the salaries at the same rate as last year.

Article 3. To hear and act on the report of the Water Commissioners, Treasurer, Collector and other officers of the District or any committee appointed at any previous meeting.

Voted: To accept the report of the District Officers.

Article 4. To see if the District will authorize the Treasurer to borrow money, with the approval of the Water Commissioners, if necessary, in anticipation of revenue of the current year.

Voted: That the District Treasurer with the approval of the Water Commissioners be and is hereby authorized to borrow money from time to time in anticipation of the revenue of the financial year beginning April 1, 1944 and to issue a note or notes therefore payable within one year, any debt or debts incurred under this vote to be paid from the revenue of said financial year.

Article 5. To see if the District will vote to authorize the Water Commissioners to employ for additional compensation any of their members and fix additional compensation of such member as provided in section 4A, Chapter 41 of the General Laws.

Voted: That the Board of Water Commissioners be and are hereby authorized to appoint any member of the Board as Collector of Water Rates and that the salary of said officer be the same as last year.

Article 6. To see if the District will vote to instruct the Water Commissioners to have an annual audit of the various accounts of the District or act anything thereon.

Voted: To instruct the Board of Water Commissioners to have an annual audit of the various accounts of the District under direction of the Commonwealth of Massachusetts.

Meeting adjourned at 8:14 P.M.

JAMES E. KINSLEY, Clerk.

REPORT OF THE WATER COMMISSIONERS

During the year we have completely rebuilt the oldest of our Diesel engines and it is now giving satisfactory and economical service.

We have also installed an "electro rustproof" device in the standpipe which should entirely eliminate the necessity of painting on the inside. It will, however, be necessary to paint the outside during the coming year. The cost of installing the "electro rustproof" device was \$1,020.00.

No new services have been added during the year and because of WPB restrictions no extensions have been made. There are, however, a number of extensions which should be made as soon as war conditions will permit. It will be necessary as an emergency measure to replace a considerable amount of 2" pipe on Stowe Road with 6" pipe as soon as weather permits.

Our cash position has still further improved over the past year but expenditures may be expected to be heavy as soon as much needed supplies and equipment are again available.

WALDO E. WHITCOMB
HOWARD J. BILLINGS
WALTER B. STEVENS

Mar 21, 1945

CLERK'S REPORT

Expenditures

American Pulley Co., pulleys	\$ 1.44
Auchuborn Co., stove pipe	1.10
Acton Pipe Co., pipe	3.02
B. & M. R. R., pipe privilege	13.50
Bursaw Gas & Oil Co., diesel fuel	541.00
Bellamy Co., clutch plates	9.50
Geo. A. Caldwell Co., fittings & leak finder	88.54
Chesterton Co., pump packing	22.25
Geo. E. Clapp, carfare & express paid out	37.81
W. S. Darley Co., emergency fittings.....	15.64
A. W. Davis Co., supplies	8.90
C. A. Durkee Ins. Agency, Treasurer's and Collector's bonds	45.00
C. M. Durkee, postage	5.86
Edison Co., current	108.42
Edison Co., installation	29.43
Electro Rust Proofing Co., stand pipe installation	795.00
Eddy Valve Co., valves	32.56
Fairbanks Morse Co., engine parts and labor	896.27
James Fitzgerald, repairs and gasoline	119.19
Garlock Packing Co., packing	1.63
Ralph P. Hall Co., electric recorder	265.42
Nashoba Garage, welding and thawing	19.80
Acton Lodge, I. O. O. F., hall rent	5.00
Johnson, Barker Co., supplies and fittings	127.40
F. Kennedy, sharpening	1.50
B. A. King, electrical work	225.00
Laffin's Garage, repairs and lubricating oil	136.91
Theron A. Lowden, liability insurance.....	105.75
Lawrence Health Station, postage	3.41
Murphy & Snyder, printing	118.57
Maintenance Equipment Co., packing	6.23
Maynard & Acton Oil Co., kerosene and gasoline	466.56
Massachusetts Treasurer, state audit	401.97
Magnesium Alloys Co., Castings	11.94
Mrs. J. McCarthy, garage rent	36.00
N. E. Tel. & Tel. Co., station telephone.....	62.63
New England Waterworks Assoc., dues.....	6.00
H. Prescott & Co., valves and fittings.....	62.03
G. Preston Co., Lubal	16.32

Pittsburg Meter Co., meter parts	160.68
Wm. P. Proctor Co., lumber	1.47
Reed Coal & Grain Co., cement85
Sumner & Dunbar, service valves	29.85
Smith & Co., express	13.84
S. A. Woolen Co., wiping cloth	4.20
Truck Registration	2.00
Texaco Co., lubricating oil	37.48
Town Shop, cord and tools	2.05
W. E. Whitcomb, stamps and envelopes	42.68
W. E. Whitcomb, collecting water rates	215.48
Geo. E. Clapp, superintendent's salary	2,200.00
O. Nichols, labor	1,570.00
E. Hall, labor	2.10
K. Hampson, labor	2.88
L. Nichols, labor	4.20
M. MacGregor, labor	3.75
W. Prentiss, labor	2.88
R. Nichols, labor	6.96
W. E. Whitcomb, Commissioner's salary	25.00
H. J. Billings, Commissioner's salary	25.00
W. B. Stevens, Commissioner's salary	25.00
Carrie M. Durkee, Treasurer's salary	50.00
James E. Kinsley, District Clerk's salary	10.00
David R. Kinsley, Auditor's salary	10.00
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	\$ 9,302.85

Bond Account

First National Bank, bonds paid.....\$	300.00
First National Bank, interest paid	6.00
Merchants National Bank, bonds paid.....	2,000.00
Merchants National Bank, interest paid..	350.00
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	2,656.00
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	\$11,958.85

GEO. E. CLAPP,
Clerk of Commissioners.

TREASURER'S REPORT

Cash on hand March 31, 1944.....	\$11,433.67	
Check added, never cashed.....	2.40	
Received from W. E. Whitcomb.....	10,774.03	
Hydrant Rentals	3,200.00	
North Middlesex Savings Bank, Interest.....	90.00	
Middlesex Institution for Savings, Interest.....	50.00	
Assabet Institution for Savings.....	31.25	
Credit on Oil Barrel	4.00	
Junk sold75	
Pumping cellar	3.00	
		<u>\$25,589.10</u>
Paid Commissioners' Orders		11,958.85
		<u>\$13,630.25</u>

Reconciliation of Cash

North Middlesex Savings Bank	\$ 4,500.00	
Middlesex Institution for Savings	5,000.00	
Assabet Institution for Savings	2,500.00	
Checking Acct., Concord National Bank.....	1,630.25	
		<u>\$13,630.25</u>

Bonds out March 31, 1944.....	\$ 300.00	
Bonds Paid	300.00	
		<u>300.00</u>

Bonds out March 31, 1944.....	\$20,000.00	
Bonds Paid	2,000.00	
		<u>\$18,000.00</u>

CARRIE M. DURKEE, Treasurer

REPORT OF COLLECTOR OF WATER RATES

April 1, 1944 to April 1, 1945

Metered and Unmetered Water.....	\$10,737.98
Installing and Repairs	36.05
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	\$10,774.03
Paid Treasurer	\$10,774.03
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Uncollected Water Rates as of March 10, 1945.....	\$ 4.76

Metered Water for One Year

Center	West	South	Total
4,770,728 gal.	12,009,697 gal.	15,640,343 gal.	32,420,768 gal.

Water Pumped at Station

44,613,504

Pumping time for 1944.....	3,732 hours
Water used Cooling Engines at Station.....	671,760 gals.
Water used through Fountains.....	1,269,426 gals.

Number of Services Installed

Center	West	South	Total
119	315	281	715
Number of Hydrants			128

WALDO E. WHITCOMB, Collector.

AUDITOR'S REPORT

West Acton, Mass.
March 27, 1945

Board of Water Commissioners,
Acton, Massachusetts
Gentlemen:

This is to certify that I have completed an audit of the District accounts and find them correct in every respect with proper funds on hand to balance said accounts.

Very truly yours,
DAVID R. KINSLEY, Auditor.

STATE AUDIT REPORT

Mr. Theodore N. Waddell
Director of Accounts
Department of Corporations and Taxation
State House, Boston

Sir:

In accordance with your instructions, I have made an audit of the books and accounts of the West and South Water Supply District of Acton for the period from October 1, 1943, to July 22, 1944, and report thereon as follows:

The books and accounts of the district treasurer were examined and checked. The receipts, as recorded, were analyzed and the payments were compared with the vouchers and payrolls approved by the district commissioners. The cash book additions were proved, and the cash balance on July 22, 1944, was verified by reconciliation of the bank balance with a statement furnished by the bank of deposit and with the savings bank books in which the district funds are deposited.

The payments on account of maturing debt and interest were compared with the amounts falling due and with the cancelled securities on file.

The books and records of the district collector were examined and checked in detail. The district charges for water rates and services outstanding at the time of the previous examination and all subsequent commitments were examined and checked. The reported payments to the district treasurer were verified by comparison with the receipts as shown on the treasurer's cash book, and the outstanding accounts were listed and proved.

Verification of the correctness of the outstanding accounts was obtained by mailing notices to a number of persons whose names appeared on the books as owing money to the district, the replies received thereto indicating that the outstanding accounts as listed are correct.

The collector's cash balance on July 22, 1944, was verified by actual count of cash in the office.

A balance sheet showing the financial condition of the district as of July 22, 1944, was prepared and is appended to this report. This balance sheet indicates that the financial condition of the district is very satisfactory.

Appended to this report, in addition to the balance sheet, are tables showing a reconciliation of the treasurer's cash, together with a summary of the water accounts receivable.

While engaged in making the audit, cooperation was received from all district officials, for which, on behalf of my assistants and for myself, I wish to express appreciation.

Respectfully submitted,

HERMAN B. DINE

Assistant Director of Accounts

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