

Commissioners Meeting
Water Supply District of Acton
693 Massachusetts Avenue
Acton, MA 01720

March 12, 2007

Agenda: Comments from Citizens
 Accept Minutes of February 26, 2007

OLD BUSINESS

Manager Recruitment Services
Resumes
Annual Meeting Reminder

NEW BUSINESS

Assabet #3 Land Survey
107 Hayward Road
North Acton Fire Station Task Force Request

Minutes of March 12, 2007 Commissioners Meeting

Regular bi-monthly meeting. Present were Commissioners Parenti and Stuntz. Also in attendance were District Manager James Deming, District Council Mary Bassett, Treasurer/Collector Mary J. Bates, Environmental Manager Jane Ceraso, and Finance Committee Member Charles Bradley. Also joining the meeting were Barbara Chick from the League of Women Voters and George Johnston representing ACES.

The meeting was called to order at 7:37 P.M.

Comments From Citizens:

Ms. Chick from the League of Women Voters stated that the cover to the Acton Water District's Annual Report was spectacular; the best one she has seen. She said that she was disappointed in the actual report because it only included the remarks from Clerk Charles Orcutt III and that the articles were not listed. Mr. Deming and Mr. Stuntz agreed that the articles should have been listed in the Annual Report. She also pointed out that Mr. Orcutt's remarks stated that all of the articles passed unanimously, which Article 12 passed with 27 votes in favor and 19 votes opposed. Mr. Deming said that he will check the AWD web site to see if the articles were included and he will also mention this to the residents at the Annual Meeting on March 21st.

Mr. Stuntz moved to accept the minutes of the meeting of February 26, 2007 and Mr.

Parenti seconded the motion. The Commissioners were all in favor of approving the minutes as amended.

OLD BUSINESS

Manager Recruitment Services

Mr. Deming informed the Commissioners that he had contacted two other Massachusetts firms that do recruiting for management level positions. He asked the firms to submit a proposal for the Commissioners to review at tonight's Commissioners Meeting. One of the firms, Groux & Associates, has submitted their proposal and Mr. Deming has contacted the other firm, MMA Consulting Group, three times and they still have not submitted their proposal.

The two firms that the Acton Water District have currently received proposals from exclusively do municipal recruiting. Bennet/Yarger Association proposal came in at a cost of \$18,000 and Groux & Association costs would be \$2,300.

Mr. Deming is concerned where the Acton Water District will get \$18-23K for a recruiter by the April timeframe. At this point, there is only \$10,000 in the reserve fund.

The Commissioners agreed that a decision must be made as to whether they will hire a recruiter or fill the position on their own. They also said they need to decide on the process before posting the position. The Commissioners decided not to make a decision until the next Commissioners meeting held on March 26th when all three Commissioners are present.

Mr. Deming will ask Groux & Association to attend the next Commissioners Meeting on March 26th. If Groux is not available that evening, a separate meeting will be arranged.

Resumes

Included in the Commissioners' packet at tonight's meeting were two resumes that Mr. Deming received from people interested in the Manager's position. Mr. Deming said that he also has received phone calls from two others that are interested in the position. He felt that all four are qualified for the position. He did state that these four people have heard about the position, but the position hasn't been advertised.

Annual Meeting Reminder

The Annual Meeting will be held on Wednesday, March 21, 2007 at 7:30 PM. The meeting location will be in the Common C Cafeteria at the Acton-Boxborough Regional High School.

Mr. Deming will ask the consultant, Wright-Pierce, for the Kennedy/Marshall Well to prepare a 5-10 minute presentation regarding the construction and related costs of a water treatment facility (Article 10). The Commissioners will make the decision at the Annual

Meeting if they want the consultant to give the presentation.

Ms. Bassett gave the Commissioners the final motion for review. Mr. Parenti asked if the Finance Committee will be prepared to answer questions from residents regarding why the Finance Committee recommends Articles 9 and 10 and Mr. Bradley responded that “yes, they will be prepared”. Ms. Ceraso stated that she expects the Acton residents to ask what the time line will be and Mr. Deming responded in the spring of 2009 (at the earliest).

NEW BUSINESS

Assabet #3 Land Survey

Mr. Deming supplied the Commissioners with the proposal he received from Stamski and McNary, Inc. for the Assabet #3 land survey. The estimated cost in the proposal was not to exceed \$4,920.00

107 Hayward Road

The Acton Water District received a letter from Philip and Maryjane Kenney of 107 Hayward Road requesting reimbursement for repairs to their furnace for a water leak which they believe is a result of the three week water problem in the town starting in mid November. Mr. Deming said that he feels that the problem to their furnace is not related to the dirty water issue. The Commissioners voted to deny the request.

Mr. Stuntz moved to deny this request and Mr. Parenti seconded the motion.

North Acton Fire Station Task Force Request

John Murray sent an email to Mr. Deming asking if there is any district land available in the North Acton area to build a new fire station. Mr. Deming responded to Mr. Murray that he will discuss this issue with the Commissioners.

ADDITIONAL NEW BUSINESS

Mr. Deming said that Frances Fowler is running for the Board of Water Commissioners and she stopped by the Acton Water District to visit with him.

Mr. Deming informed the Commissioners that he has begun the process of applying for renewal of our permitted withdrawals under the Water Management Act. This is being done at the behest of D.E.P. and will be a long drawn out process. The final permit could contain language that the Water District is not comfortable with. Mr. Deming said that while he intends to respond, as requested, it is unlikely that this process will be completed prior to his departure. He has suggested that everyone follow this closely as the ramifications are significant. He will keep Jane informed on where we stand as we move forward.

Mr. Parenti moved to adjourn the meeting and Mr. Stuntz seconded the motion.

The meeting adjourned at 8:43 p.m.