

Commissioners Meeting
Water Supply District of Acton
693 Massachusetts Avenue
Acton, MA 01720

June 16, 2008

Agenda: Comments from Citizens
 Approve Minutes of June 2, 2008

OLD BUSINESS

Wright-Pierce for Discussion of Change Orders on the Kennedy-Marshall
Treatment Plant Project
Discussion of The District's Participation in the Charlotte Sagoff Memorial Garden

NEW BUSINESS

Introduction of David Butler as New Finance Committee Representative
Discussion of Water Impact Report from Proposed Subdivision at Quail Ridge
Executive Session

Minutes of June 16, 2008 Commissioners Meeting

Regular bi-monthly meeting. Present were Commissioners Parenti and Stuntz. Also in attendance were District Manager Chris Allen, Treasurer/Collector Mary J. Bates, District Counsel Mary Bassett, and Environmental Manager Jane Ceraso. The Finance Committee was represented by Charles Bradley and William Kingman and the newly appointed member, David Butler, attended the meeting. Representing ACES was Mary Michelman from ACES.

The meeting was called to order at 7:35 P.M.

Comments from Citizens

There were no comments from citizens at tonight's meeting.

Approve Minutes of June 2, 2008

Mr. Stuntz moved to accept the minutes of the meeting held on June 2, 2008 and Mr. Parenti seconded the motion. The Commissioners were both in favor of approving the minutes.

OLD BUSINESS

Wright-Pierce for Discussion of Change Orders on the Kennedy-Marshall Treatment Plant Project

Mr. Allen told the Commissioners that he invited Rich Protasowicki to tonight's Commissioners' meeting to discuss and give them his perspective on the debate over the steel bar overage from Waterline Industries on the Kennedy-Marshall treatment plant project. Mr. Protasowicki stated

that he understood that the District was unclear on how to proceed. He stated that Waterline Industries was asking for a good will from the District for the \$20,000 overage. He said that the District will make the decision on what they feel is appropriate. Mr. Parenti questioned if Mr. Protasowicki felt that this overage was unforeseen and Mr. Protasowicki responded with yes and Mr. Stuntz asked if the steel has been purchased and the response was yes.

It was stated that a change order would have to be done as the contract does not include any provisions for the increase in the steel (or other materials). Mr. Allen stated his concern about a possible domino effect if the District agrees to this increase. Ms. Bassett asked if the District has to act on this before the end of the contract and Mr. Protasowicki responded with no; Waterline Industries is just waiting for a response from the District and needs to proceed as per the contract. Ms. Bassett asked Mr. Protasowicki if he had any specific recommendations and he responded that this is just the cost of doing business. She also questioned whether Waterline Industries would find some other way to receive the \$20,000 if the District said no and Mr. Protasowicki responded with no, that he feels they are a reputable company. Ms. Bassett asked Mr. Allen if he had any recommendations and Mr. Allen responded that the District is not formally saying yes or no, but will wait and see.

Mr. Allen informed the Commissioners that there is an issue with the building permit. He said that the contractor is ready to begin pouring the concrete, but is waiting for the permit. Mr. Protasowicki said that they were just notified that there is no frontage on the lot. Wright-Pierce had contacted the Planning Board for input into the project several times over the course of the design and had never received a response back. Additionally it was noted that site plan approval wasn't required based on the zoning regulations and this was communicated to the Planning Board without a response from them. Mr. Allen said that a site plan review on the treatment plant may be needed. Mr. Allen said that he will keep the Commissioners informed and that he will contact Steve Ledoux (Acton Town Manager) to get an update.

Discussion of the District's Participation in the Charlotte Sagoff Memorial Garden

Mr. Allen told the Commissioners that he and Ms. Ceraso met to discuss the District's participation in the Charlotte Sagoff Memorial Garden. They discussed what the educational component could be.

Ms. Michelman discussed and showed a picture of the plaques that will be located on the three benches. She stated that the plaques hold up to 35 characters per line and will include up to four lines. She said that there will be three different plaques pertaining to Charlotte Sagoff's causes. She said that they are asking W.R. Grace to donate a substantial amount to the project.

Mr. Parenti stated that he had mixed feelings about the District donating, but stated that without Charlotte Sagoff, the District wouldn't have the Grace Fund. He said at this point, he would be against the donation, but doesn't want to take a vote without Mr. Phillips' participation.

Ms. Ceraso stated that Leary Field was a conservation project and that this project would be more of a public education and she mentioned how Charlotte Sagoff protected the ground water. Ms. Michelman said that the total cost of the bench and plaque would be approximately \$1,000 including \$300.00 for the plaque. Mr. Allen asked Ms. Michelman what the timetable was for the ground breaking and she responded that it wouldn't be this summer. Mr. Kingman said that

he was on board and feels that the funds should come from the W. R. Grace fund if a decision is made to go ahead with this project.

The discussion will be an agenda item at the next Commissioners' meeting held on July 14, 2008. Ms. Michelman stated that she will not be able to attend the July 14th meeting.

NEW BUSINESS

Introduction of David Butler as New Finance Committee Representative

Mr. O'Brien introduced David Butler to the Commissioners as the new Finance Committee Member. He mentioned that the Finance Committee hasn't had a new member in the last 18 years and that the existing members have had significant contributions. Mr. O'Brien discussed Mr. Butler's qualifications and stated that Mr. Butler has had financial experience in small to medium companies. The Commissioners welcomed Mr. Butler as the new Finance Committee Member.

Discussion of Water Impact Report from Proposed Subdivision at Quail Ridge

Mr. Allen reviewed with the Commissioners the Water Impact Report that the District received from Dennis Ring, Project Manager, of The Residences at Quail Ridge and stated that this is a draft proposal and a requirement from the Acton Water District. Mr. Allen stated his concern regarding the irrigation of the 9 hole golf course, which would be the largest flow demand on the system. Ms. Ceraso stated that this is a draft for the Commissioners to approve and the Commissioners said that they will review when more information becomes available. Mr. Allen and Ms. Ceraso will redraft the memo.

Mr. Stuntz moved to adjourn the meeting and Mr. Parenti seconded the motion. The meeting adjourned at 8:30 pm.

The Commissioners entered into Executive Session at 8:30 pm.