

Water Supply District of Acton

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Commissioners Meeting
Water Supply District of Acton
Meeting Minutes
June 20, 2011

The regular bi-monthly meeting was called to order at 7:35 p.m. on Monday, June 20, 2011 at the Acton Water District Office by Mr. Stephen Stuntz.

Present: Commissioners Leonard Phillips, Stephen Stuntz, and Ronald Parenti. District Manager Chris Allen, District Treasurer/Collector Mary Jo Bates, District Counselor Mary Bassett, and Commissioners Secretary Lynn Protasowicki. Finance Committee member(s) David Butler and Bill Kingman. Barry Rosen representing WRAC and WLMAC. Also representing WLMAC were Chuck Olmstead, John Cipar and Greta Eckhardt.

A. Comments from Citizens

There were no comments from citizens this evening.

B. Approval of Minutes from June 6, 2011

Mr. Stuntz moved to accept minutes of the meeting held on June 6, 2011 and Mr. Parenti seconded the motion. The Commissioners were in favor of approving the minutes.

C. Old Business

Update and Discussion of Revision of District's "Rules & Regulations"

Counselor Bassett provided to the Commissioners a revised copy of the District's Rules & Regulations but will also send them an electronic version via email. Counselor Bassett stated that she took Mr. Phillips' comments and incorporated them into the document. She informed the group that there needs to be another working meeting. She will coordinate via email a working meeting.

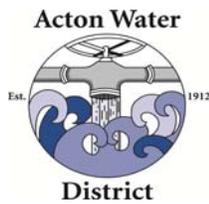
Execute Contract for District Manager

Counselor Bassett provided to the Commissioners for their signature the final revised contract for Mr. Chris Allen, District Manager. Mr. Stuntz moved to accept the final revised contract for Mr. Chris Allen and Mr. Parenti seconded the motion. The Commissioners were in favor of the accepting the new three year contract for Mr. Allen.

Other Old Business

Enclosed in this evening's packet to the Commissioners is an email from Ms. Paula Caron of the Massachusetts Department of Environmental Protection (MassDEP) to Mr. Allen regarding a synopsis of their telephone conversation and a list of corrective actions Acton Water District is required to take due to the positive E. coli bacteria result within the raw water of the Whitcomb Well. On June 7, 2011 a raw water sample was collected at the Whitcomb Well and was positive for E. coli bacteria. The Whitcomb Well was dismantled and they found that the area of concern was the discharge plate.

Mr. Allen stated that within 30 days he will need to submit a report to MassDEP with an updated distribution map depicting source, interconnection and all routine and repeat distribution sampling locations, including storage tanks.



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Mr. Allen stated that there has been a lot of Canada geese activity in the area and he believes that there was cross contamination from the men who take the water samples from the wells (i.e. walking on the grass then getting into the well and walking down the ladder). Mr. Allen informed the Commissioners that a seminar will be held for the workers regarding proper hygiene when well testing.

D. New Business

Water & Land Management Advisory Committee for Proposed Outline of a Water Capacity Study

In this evening's packet to the Commissioners is a copy of the table of contents which outlines the proposed water capacity study that the Water & Land Management Advisory Committee (WLMAC) will begin working on for the District per the Commissioners request. For this evening's meeting, each member of the WLMAC reviewed for the Commissioners the main parts of the table of contents and what they think should be included in these topics.

Ms. Greta Eckhardt reviewed "Naturally Occurring Water Resource". She informed the Commissioners that they hope to educate the public and formulate recommendations plus define what is water capacity. She stated that this topic will include introduction; background; input; discharge; storage; flow paths; loads; and withdrawals.

Mr. John Cipar reviewed "Human-Engineering Infrastructure". He informed the Commissioners that they will not go into the details of system but instead will discuss what we get out of the ground and the state regulations. He noted that the public needs to be aware of the issues (i.e. geological; human imprint; and controls).

Mr. John Cipar reviewed "Water Supply Capacity Time Scales". This section will include four times scales: daily capacity/peak demand; short-term capacity; quarterly capacity; annual capacity.

Mr. Chuck Olmstead reviewed "Recommendations". He informed the Commissioners that this section will talk about the financial considerations (investments and operational); what can be done regionally and locally; long-term and short-term recommendations.

Mr. Rosen asked the Commissioners if they are in approval of the concepts and outline for the study. The Commissioners were in agreement to have WLMAC move forward with this water capacity study.

E. Executive Session

The Commissioners entered into Executive Session, by a roll call vote, at 8:50 p.m. and ended the Session at 9:20 p.m. They resumed the regular meeting to adjourn at 9:20 p.m. The motion to adjourn was made by Mr. Parenti, seconded by Mr. Stuntz and was unanimously approved.

Executive Session Minutes

Commissioners Meeting
Water Supply District of Acton
693 Massachusetts Avenue
Acton, MA 01720

Executive Session Minutes
June 20, 2011

The Commissioners voted unanimously by a roll call vote to enter into Executive Session at 8:45 pm to discuss pending or contemplated litigation as remaining in open session would prejudice the District position with respect to the matter. In attendance were Commissioners Len Phillips, Ron Parenti, and Stephen Stuntz, District Manager Chris Allen, and District Counsel Mary Bassett. Commissioners approved executive session minutes of June 6, 2011.

District Counsel and staff briefed the Commissioners on most recent developments in the trespass case that the District is being compelled to file against the Assabet Sand & Gravel Co. (AS&G). District counsel reported on work being done on a new survey and the gathering of historic information on the AS&G site. Chris advised the Commissioners of citations from DEP waster management division against AS&G.

Mr. Phillips moved to adjourn the executive session and moved to reconvene in open session at 9:16 pm. The motion was seconded by Mr. Stuntz and on a roll call vote was unanimously approved.