

Commissioners Meeting
Water Supply District of Acton
693 Massachusetts Avenue
Acton, MA 01720

August 27, 2007

Agenda: Comments from Citizens
 Accept Minutes of July 16, 2007

OLD BUSINESS

Status of Assabet #3 Pump Test
Status of new garage project
Update on Insurance claim: 8 Kennedy Lane
Update on Kennedy-Marshall WTP design

NEW BUSINESS

Selectman Andy Magee for Main St sidewalk plan
James Shope on sub metering at The Village of Nagog Woods
Letter from 16 Freedom Farm Road
WLMAC last on agenda for September 24 meeting
Mara & Associates on agenda for 9/10 meeting to present audit report

Mr. Stuntz called the meeting to order at 7:30 pm
In attendance were Commissioners Stuntz, Parenti and Phillips. Also in attendance were Chris Allen, District Manager, Mary Bassett, District Counsel, Jim Deming, Bill Kingman, Finance Committee member, Mary J. Bates, District Treasurer, Barbara Chick, Andy Magee, James Shope, Mary Michelman and Dick Calendrella.

Mr. Stuntz made a motion to accept the minutes of the July 16 meeting as presented. Mr. Parenti seconded the motion and it was unanimously approved.

OLD BUSINESS

Status of Assabet 3 Pump Test

Mr. Allen informed the Commissioners that the July 20 pump test was stopped after 24 hours due to the amount of sand that was being pumped. The samples that were taken during the 24 hours showed a non-detect for VOC's and 1.4 dioxane. Stantec will be scheduling Chapman to pull the pump and video the well to see what the problem is. The well was pumping at approximately 350 gpm.

Mr. Allen also presented the Commissioners with a proposal from Avery Associates to appraise the property on Knox Trail that the District will need to acquire as part of the 400' radius. The Commissioners agreed that this should be paid from Grace M&O.

Status of New Garage

Mr. Allen informed the Commissioners that there is a punch list of items to be completed on the new garage project. Stantec and D&D are working on a solution to the flooding in the old office building, which is a result of the new pavement, as well as the garage door issue. The generator has been connected and is performing a self test on Tuesday mornings.

8 Kennedy Lane

The insurance company for the homeowner at 8 Kennedy Lane has sued the District's insurer, MIIA, for the damages resulting from a broken meter in April 2006. MIIA will be handling that claim for the District.

Kennedy Marshall WTP design

Wright-Pierce presented preliminary designs, and expect to present 60% completed designs on September 10. The Notice of Intent has been filed for the Conservation Commission meeting, scheduled for September 5. Mr. Allen has asked Wright-Pierce to arrange a tour of the Hadley plant.

NEW BUSINESS

Andy Magee RE: Main Street Sidewalk

Andy Magee presented the Commissioners the plans for the sidewalk to be installed on Main Street, partially on AWD property. The project, which has been approved by the Board of Selectmen, calls for the installation of a sidewalk from Post Office Square to Route 2A. 80 shade trees will be cleared but they would like to save 30 trees and bring the sidewalk out of the right of way and onto private land in places, one being the AWD property. AWD had previously given a temporary construction easement for the original plan. This revised plan will require a permanent easement, which requires a District Meeting vote as well as the approval of DEP. The Commissioners agreed to support the project and Mr. Allen and Mr. Magee will be in contact with DEP.

James Shope RE: sub metering at Village of Nagog Woods

Mr. Allen presented the sub metering plan for the Village at Nagog Woods. Mr. Shope has requested that the District read the sub meters that they will be installing. Mr. Allen indicated that there would be a fee involved for the District to do this and that we would need to enter into a formal agreement as we would still be billing from the master meters on the property. Mr. Allen recommended moving forward with this proposal and the Commissioners agreed.

Letter from 16 Freedom Farm

The homeowner at 16 Freedom Farm has a pit meter which has been leaking and he is requesting an abatement of the water charge. The Commissioners suggested that if the

homeowner is willing to move the meter inside, eliminating the pit, the Commissioners would consider an abatement, based on the repair costs incurred to eliminate the pit, as we have in previous situations like this. Mr. Allen will send the homeowner a letter to that effect.

WLMAC

The WLMAC has requested the last time slot on the agenda for the September 24 Commissioners Meeting.

Mara and Associates

Maureen Mara will be attending the September 10 Commissioners meeting to present the final audit report for FY 2007.

Jim Deming

Mr. Deming requested that the Commissioners pay the value of his Health Insurance, as per the terms of his employment contract for the balance of FY 2008. Because he is not retiring until January, he missed the open enrollment for this year and will not be able to enroll until July 2008. The Commissioners unanimously agreed to do so.

Mr. Stuntz made a motion to adjourn the meeting at 8:45. It was seconded by Mr. Parenti and unanimously approved.