

Commissioners Meeting
Water Supply District of Acton
693 Massachusetts Avenue
Acton, MA 01720

September 24, 2007

Agenda: Comments from Citizens
 Accept Minutes of September 10, 2007

OLD BUSINESS

Revised Cost Proposal for Kennedy-Marshall Treatment Plant
Update on Natural Heritage response to Notice-of-Intent for Treat Plant

NEW BUSINESS

Finance Committee Update on New Investment Advisors
Appointment of New District Manager as the District's Chief Procurement Clerk
WLMAC Presentation of "Conditions for Possible District Expansion" Report

Minutes of September 24, 2007 Commissioners Meeting

Regular bi-monthly meeting. Present were Commissioners Parenti, Phillips, and Stuntz. Also in attendance were District Manager Chris Allen, Treasurer/Collector Mary J. Bates, District Counsel Mary Bassett, Environmental Manager Jane Ceraso and Finance Committee Member Bill Kingman. Representing Wright Pierce were Rich Protazawicki and Peter Quern, George Johnston from ACES, and John Cipar, Greta Eckhardt, and Barry Rosen from the WLMAC.

The meeting was called to order at 7:40 P.M.

Mr. Stuntz moved to accept the minutes of the meeting held on September 10, 2007 and Mr. Parenti seconded the motion. The Commissioners were all in favor of approving the minutes.

Comments from Citizens

There were no comments from Citizens at tonight's meeting.

OLD BUSINESS

Revised Cost Proposal for Kennedy-Marshall Treatment Plant

Mr. Allen supplied the Commissioners with a copy of the letter that the AWD received from Wright-Pierce regarding the 60% Revised Opinion of Probable Construction Cost at the Kennedy and Marshall Well Water Treatment Facility. Mr. Allen stated that it was a significant increase in the cost of the treatment facility and that a District Meeting would be required for approval of the additional funding. The total project construction estimate increase is \$880,000.

Mr. Protazawicki and Mr. Quern from Wright-Pierce reviewed the proposal with the Commissioners. They spoke regarding the cost of materials/equipment and handed out statistics for review. Mr. Phillips asked for clarity and Mr. Protazawicki and Mr. Quern reviewed each line item. Mr. Parenti asked how long ago the estimate was made and Mr. Protazawicki responded that it was November/December of last year (2006) and he also stated that the Jamestown, RI plant is the most similar plant to Acton. Mr. Parenti asked if this price could go up again and Mr. Protazawicki response was absolutely.

They discussed the four cost savings measures (totaling approximately \$176K) which include:

- Diesel Generator - \$30,000
- Reuse Aeration System - \$100,000
- Minimize Redundancy - \$30,000 to \$40,000
- General Conditions - \$16,000

Mr. Phillips questioned the use of diesel versus gas and Mr. Allen responded that he would be cautious to put in a diesel tank. Mr. Phillips also asked if it would be possible to put a propane tank on the site and Mr. Allen responded that they would have to consider the vulnerability of a large explosive device. He also said that the gas main would go the entire way to the facility from the street and that a four inch gas line would be needed.

Mr. Phillips questioned how much is the cost for the building envelope and Wright-Pierce responded with \$300-\$350 per square foot. He also said the dimensions are 67 x 100 (roof line 32 ft. average). Mr. Parenti asked what is the state of the Jamestown, RI treatment plant and Wright-Pierce responded that it just went to bid last month and that the design is complete. The Jamestown treatment plant had five bids.

Ms. Bassett and Ms. Bates said that a special meeting could possibly be held on November 15th. They asked when it will be ready for bid and the response was December/January and February/March to have an estimate. Mr. Stuntz stated that the voters will want to know why the numbers are off from the first time this went to vote and Mr. Parenti said that initially the Commissioners thought this was at the high end; pushing the limit to what we can justify to the voters. Mr. Phillips said that the AWD has a commitment to the engineering and design, but not construction. He felt that there is no reason not to bid this winter. Wright-Pierce said that January to March is the winter bidding and the contractor starts in April/May. Ms. Bassett informed Mr. Protazawicki

and Mr. Quern that a dollar amount would be needed for the March Meeting.

Update on Natural Heritage response to Notice-of-Intent for Treatment Plant

Mr. Allen reviewed the letter with the Commissioners from the Division of Fisheries & Wildlife that he received on September 19, 2007 regarding the notice-of-intent for the treatment plant. Mr. Allen discussed that the road is deeded to the district, but Kennedy is required to do the maintenance on the road. This issue will be continued at the next Conservation Committee Meeting due to the letter received from the Division of Fisheries & Wildlife. It was noted that Kennedy should be informed.

NEW BUSINESS

Finance Committee Update on New Investment Advisors

Mr. Kingman gave an overview to the Commissioners regarding the new investment advisors. He said that currently the AWD is using Brown Brothers and that they have gone through substantial changes. He stated that three managers at the firm have moved down. He also said that decisions were not being made in Boston, but rather in New York. The Finance Committee met with Brown Brothers' representatives on August 22nd and weren't happy with what they heard. He said that there are 22 stocks in the current portfolio and 40% are within the state guideline list.

Mr. Parenti asked what the deadline was for moving to the legal list and Ms. Bates responded that six months ago was the original timeframe. Mr. Stuntz felt that the AWD should be legal.

Appointment of New District Manager as the District's Chief Procurement Clerk

Mr. Stuntz moved to appoint Mr. Allen as The District's Chief Procurement Clerk and Mr. Parenti seconded the motion. All the Commissioners were in favor of approval.

WLMAC Presentation of "Conditions for Possible District Expansion" Report

The Commissioners confirmed to the WLMAC that the meeting with the selectmen will be held on Monday, October 22, 2007 at 7:20 P.M. Mr. Rosen asked who will present the report and the response was that the Commissioners will introduce the WLMAC and then the WLMAC will do the presenting. Mr. Parenti asked how much time will be allotted for this presentation and Mr. Allen said that he will call John Murray tomorrow and also ask if a selectman has been assigned. The WLMAC feels that 20 minutes would be a sufficient amount of time.

Mr. Rosen questioned whether the existence of the WLMAC will continue as they know that their time is limited. There are three things that are of interest to the WLMAC and they feel that the AWD should be concerned about.

- Emerging Contaminates
- Long Term Water Protection
- Long Term Water Sources

Water sourcing without contaminants is the concern at this point for the Commissioners. Mr. Phillips questioned what projected cost will be involved in bringing Assabet III on line versus the cost of the well in North Acton. The Commissioners said that the Kennedy/Marshall Treatment Plant must go to vote if they should go forward with this process. Ms. Ceraso stated that the Marshall well isn't pumped at all due to the color and that it is run for sampling purposes only. The WLMAC asked if any reports were available that show the amount of water that is pumped out of the wells and Mr. Allen responded that he will give them some statistics.

The Commissioners would like the WLMAC's recommendations before March to help them prepare a presentation on how to inform the voters for this project/article.

Mr. Phillips moved to adjourn the meeting and Mr. Stuntz seconded the motion.

The meeting adjourned at 9:10 p.m.