

# Water Supply District of Acton

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Commissioners Meeting  
Water Supply District of Acton  
Meeting Minutes  
September 26, 2011

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The regular bi-monthly meeting was called to order at 7:30 p.m. on Monday, September 26, 2011 at the Acton Water District Office by Mr. Leonard Phillips.

Present: Commissioners Leonard Phillips (Chairman), Stephen Stuntz, and Ronald Parenti. District Manager Chris Allen, District Treasurer/Collector Mary Jo Bates, District Counselor Mary Bassett, and Commissioners Secretary Lynn Protasowicki. Finance Committee Member(s) David Butler. Barry Rosen representing WRAC and WLMAC.

## A. Comments from Citizens

There were no comments from citizens this evening.

## B. Approval of Minutes from September 12, 2011

The minutes of September 12th need to be amended and will be approved at the October 24th meeting.

## C. Old Business

### Update on Free Cash Certification from Massachusetts Department of Revenue.

Enclosed in tonight's packet to the Commissioners is the free cash approval notification to the Acton Water District from the Massachusetts Department of Revenue in the amount of \$691,873.

### Update on Special Legislation Filed by The Town of Boxborough.

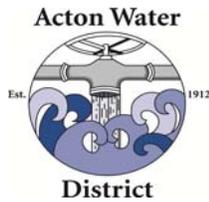
Enclosed in tonight's packet to the Commissioner is an email from Ms. Selina Shaw of the Town of Boxborough stating that the petition for special legislation must be published in a newspaper of general circulation in the towns affected by the petition. Mr. Allen stated that Ms. Shaw will arrange to publish the legal notice in The Beacon on Thursday, September 29th.

### Review, Discussion and Approval of Revision of District's 'Rules & Regulations'.

Enclosed in tonight's packet to the Commissioners is a revised copy of the "Rules & Regulations". Mr. Phillips asked Counselor Bassett if she received his comments that he sent via email. Counselor Bassett stated that she did and that they have been incorporated into the recent version which is what we are looking at this evening. Several comments went back and forth and were resolved. Counselor Bassett will send one more clean copy to the Commissioners before the final approval which will be made at the October 24<sup>th</sup> meeting.

### Follow-up Discussion on Proposal for Acton Water District's Centennial Celebration.

Enclosed in tonight's packet to the Commissioners is a list of topics that were discussed at the meeting held on September 16th. Mr. Allen stated that residents who were invited and attended the meeting included Ann Chang, Sean Coughlin, and David Brown. These residents provided much insight and historical facts about the town. The next meeting will be held on October 3, 2011 at 3 p.m.



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## D. New Business

### Discussion of Appointment of a New Member to the Water Land Management Advisory Committee (WLMAC).

Enclosed in tonight's packet to the Commissioners is a letter from Mr. Barry Rosen of WLMAC to the Commissioners formally notifying them that Mr. John Cipar has resigned from the WLMAC and an opening exists on the Water Land Management Advisory Committee. The WLMAC is requesting that the Board fill this vacancy as soon as possible. Ms. Bates stated that she will be posting a notice in this week's edition of The Beacon, it will be posted on the Acton Water District's homepage, and there are a few applications on file that Mr. Rosen can review. Mr. Rosen stated that he will also speak with Ms. Greta Eckhardt, who stated that she may know some people who would be interested in the position.

### Letter Regarding Potential Land Donation to The District on Squirrel Hill Road in Acton.

Enclosed in tonight's packet to the Commissioners is a letter from Counselor Dennis McHugh to Mr. Allen regarding a potential donation of a parcel of land on 37 Squirrel Hill Road, Acton to the Acton Water District. The parcel contains approximately 3,485 square feet of land and is subject to a driveway easement for an abutter and also an easement to the Acton Water District. Mr. Phillips moved to accept the donated parcel of land at 37 Squirrel Hill Road and Mr. Parenti seconded. The Commissioners were in favor of the accepting the offer of the donated land.

### Other New Business:

1. Mr. Allen informed the Commissioners that the fall flushing program will start on October 3, 2011.
2. Mr. Allen informed the Commissioners that the special meeting proposal will be discussed in the working group meeting being held on September 27<sup>th</sup>.

Mr. Phillips moved to adjourn the meeting and Mr. Parenti seconded the motion. The meeting adjourned at 8:45 p.m.