



Water Supply District of Acton

693 MASSACHUSETTS AVENUE
P.O. BOX 953
ACTON, MASSACHUSETTS 01720

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Board of Water Commissioners
Meeting Minutes
693 Massachusetts Avenue
Monday, October 2, 2017

- A. Comments from Citizens
- B. Approve Minutes of September 19th Meeting

C. OLD BUSINESS:

1. Request from Town of Concord for Reconsideration of Water Supply from the District's System to its Bus Maintenance Facility off Knox Trail.
 - Proposed Stakeholders meeting resulting from EPA's email request
2. Update on Indian Village & Littlefield Road Water Improvement.
 - Review progress for water main improvements on Agawam, Mohegan, Quaboag, Sioux, Seminole and Littlefield using Aquapipe re-lining technology
3. Update on Solar Project Request for Proposal (RFP) and Micro-grid Feasibility Grant Application.
 - Legal ad to be published on 10/4 for potential ground-mount PV arrays at 16 Knox Trail and 62 Lawsbrook Road well sites.

D. NEW BUSINESS:

1. Revisions to the Open Meeting Law
2. Fall Flushing in North Acton Beginning on Monday, October 2nd.

Present at Tonight's Meeting:

Commissioners: Leonard Phillips, Stephen Stuntz
District Manager: Chris Allen
District Treasurer: Mary Jo Bates
District Counsel: Mary Bassett
Environmental Manager: Matthew Mostoller
Commissioners Secretary: Lynn Protasowicki
Finance Committee: Bill Guthlein
WLMAC: Barry Rosen
District Moderator: Dick O'Brien

Town of Acton Selectmen: Janet Adachi

The Board of Water Commissioners meeting was called to order at 7:30 PM on Monday, October 2, 2017 at the Acton Water District office by Mr. Phillips.

A. Comments from Citizens:

No comments at tonight's meeting.

B. Approve Minutes of September 18th Meeting:

Mr. Phillips made a motion to approve minutes of the September 18th meeting. It was seconded by Mr. Stuntz and unanimously approved.



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C. OLD BUSINESS:

1. Request from Town of Concord for Reconsideration of Water Supply from the District's System to its Bus Maintenance Facility off Knox Trail in Acton.

Mr. Allen provided update to Commissioners regarding the proposed Stakeholders meeting resulting from EPA's email request. He reached out to Elaine Stanley from EPA and he has not heard back from her yet.

2. Update on the Indian Village & Littlefield Road Water Main Improvement.

- Review progress for water main improvements on Agawam, Mohegan, Quaboag, Sioux, Seminole and Littlefield using Aquapipe re-lining technology: Mr. Allen informed the Commissioners that currently all services are connected to temporary main. There are 30 out of 32 access pits that have been dug. Today Onyx worked on plugging services on Seminole. Aquapipe will begin re-lining week of October 2nd. Sanexen has requested to work double shifts on weekdays to get back on schedule. The District sent an email to residents letting them know about the evening work taking place. November 15th is projected completion date of entire project.

3. Update on Solar Project Request for Proposal (RFP) and Micro-grid Feasibility Grant Application.

- Legal ad to be published on 10/4 for potential ground-mount PV arrays at 16 Knox Trail and 62 Lawsbrook Road well sites: Mr. Allen informed the Commissioners that the Request for Proposal (RFP) will be published this Wednesday (10/4) in the Central Register and advertised in the newspaper. The closing date for RFPs is November 3rd. Developers that have expressed interest will be directed to the RFP online located at the District website. Developers will be able to submit their completed RFP through Freeware called Dropbox (all electronic). After the closing date, Mr. Allen recommended convening an Ad-Hoc subcommittee to review the RFP's and decide on a developer for the project.

Micro-grid feasibility grant - micro grid protects critical infrastructure and enhances resilience through reliability of power in the vicinity of 16 Knox Trail (Stop & Shop plaza, Town of Acton Wastewater Plant and the South Acton Water Treatment Plant). The Grant application has been moved to phase 2 of review.

D. NEW BUSINESS:

1. Revisions to the Open Meeting Law.

Mr. Allen reviewed and summarized revisions to the Open Meeting Law that were promulgated by the Attorney General to help members of the public and public bodies better understand the requirements of the Open Meeting Law and to update the regulations to conform with guidance issued by the Attorney General. These revisions become effective on October 6, 2017. The sections that were updated included: The way posting requirements; meeting minutes; new public body members to receive a copy of the open meeting law; and remote participation. We will need to adopt some revision to the District's procedures to comply with the new revisions.

2. Fall Flushing in North Acton Beginning on Monday, October 2nd.

Enclosed in the Commissioners packets is the notification to residents about the fall flushing. It began today. Started at Main Street and will continue for the month of October.

Other Business:

Enclosed in Commissioners packets is an email from Bill Bluster, the developer of Post Office Crossing, regarding hook-up fees. He is asking to maintain the cost of the original hook-up fees from 3 years ago for 12 units which would be \$48,600 vs \$88,000 (3 being exempt since they are affordable units). The District has

All documents referred to in meeting minutes are available for inspection at the office of Acton Water District, 693 Massachusetts Avenue, Acton, MA 01720 (978) 263-9107.



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never let a developer pay retroactively, and applications expire after 18-months if not activated. The Commissioners agree that he should pay ½ up-front and then the remaining to be paid incrementally, and no exemption on 40B units.

Mr. Phillips moved to adjourn the meeting at 8:33 PM and it was unanimously approved.