

Commissioners Meeting
Water Supply District of Acton
693 Massachusetts Avenue
Acton, MA 01720

October 15, 2007

Agenda: Comments from Citizens
 Accept Minutes of September 24, 2007

OLD BUSINESS

Update on Assabet #3
Appraisal for Land Acquisition in Assabet Zone II

NEW BUSINESS

Michael King for Salability of District Land at Intersection of RT 2A and RT 27
Quarterly Billing Totals for Q3
RFQ for New Investment Advisor
Transfer of Grant Funds from Grace M&O
Date for Annual Christmas Party

Minutes of October 15, 2007 Commissioners Meeting

Regular bi-monthly meeting. Present were Commissioners Parenti, Phillips, and Stuntz. Also in attendance were District Manager Chris Allen, Treasurer/Collector Mary J. Bates, District Counsel Mary Bassett, Moderator Dick O'Brien, and Finance Committee Member Chuck Bradley. Also present were Michael King, Vinny Cuttone (Sunoco Gas Station owner), and Attorney John Lovely.

The meeting was called to order at 7:32 P.M.

Mr. Stuntz moved to accept the minutes of the meeting held on September 24, 2007 and Mr. Parenti seconded the motion. The Commissioners were all unanimously in favor of approving the minutes.

Comments from Citizens

There were no comments from Citizens at tonight's meeting.

OLD BUSINESS

Update on Assabet #3

It was noted that the Assabet #3 pump casing contains a large hole and that the screen status is not known at this time. A video camera will be sent down tomorrow, Tuesday,

October 16th.

Appraisal for Land Acquisition in Assabet Zone II

Attorney Bassett said a Special District Meeting will be needed to authorize the eminent domain taking for the Zone 2 parcel at Assabet 3. The taking will require land court approval and may take some time.

NEW BUSINESS

Michael King for Salability of District Land at Intersection of RT 2A and RT 27

Michael King reviewed a map containing property that is located at the intersection of RT 2A and RT 27. He questioned the possibility of the sale of Lot 30 (66,132 sq. ft.) which belongs to the Acton Water District for redevelopment of the corner. He stated that Sunoco is in the middle of doing a cleanup. Mr. Stuntz said that this issue must go through a town meeting and Mr. Allen stated that they would have to go through the DEP for an approval. Mr. Stuntz said that he doesn't think the voters will approve of this and Mr. Parenti felt that there would be a lot of opposition from the voters for this type of use. Mr. Phillips said that if this was more of a benefit for the district, the more the voters would be in favor of approving and Mr. Stuntz stated that the district voters would have to think this was a good improvement for this corner. The Commissioners said that they must be very concrete before going to the voters in what will be located on this land. Attorney Bassett said that there might be a possibility to lease the land in Zone 2, but she was not sure if they will be able to sell.

Mr. Allen will make a telephone call to Paul Anderson (DEP) regarding the sale of land in Zone 2 and will ask about the restrictions. Mr. Allen will call Mr. King after he has a conversation with the DEP.

OTHER OLD BUSINESS

Kennedy-Marshall Treatment Plant

Mr. Parenti stated his concern on how the AWD will inform the public regarding the increase in the price for the Kennedy-Marshall Treatment Plant. Mr. Allen suggested including an article in the AWD's newsletter that will be sent out in late November. Mr. Allen will review the article with Mr. Parenti for approval.

Quarterly Billing Totals for Q3

Mr. Allen reviewed with the Commissioners the graphs that Bob Murch prepared on quarterly and semi annual comparisons for water billing. Mr. Stuntz questioned what the average pumping consists of currently and Mr. Allen responded with 1.5M a day. Ms. Bates said that the non-metered water was 16% for the first quarter and this quarter was 6-7%.

RFQ for New Investment Advisor

Mr. Bradley said that the Finance Committee is having a meeting on Wednesday, October 17th to review the RFQ for the new investment advisor. He also said that it is not final as it has not been reviewed by the Finance Committee. The Finance Committee will ask the Commissioners for recommendations. Mr. Bradley was asked how many responses do they expect to receive and he responded that they hope to have three (by invitation only). He also said that they will locate six firms to give them a quote. Ms. Bates will give a copy of the guidelines to the Commissioners when they have been finalized.

Transfer of Grant Funds from Grace M&O

Mr. Allen gave a copy of the letter he received from Cali Corporation regarding the Watershed Improvement Project located on Main Street including a copy of the check for final payment of the funds. This project exceeded the amount that the state has given to the AWD for the grant. Mr. Stuntz asked why there was an increase and Mr. Allen responded that it was due to a rise in construction cost. Mr. Allen said that the contractor would like to have this done while the ground water table is low.

The original cost of the project was 42K and a total cost of \$57K will be needed to complete the project. According to Ms. Bates, the additional \$15K transfer will be allocated from the Grace M&O Account.

Mr. Stuntz made the motion to draw the additional \$15K from the Grace M&O Account and Mr. Phillips seconded the motion. All the Commissioners were in favor of this transfer.

Date for Annual Christmas Party

The date for the Annual Christmas Party will be on Monday, December 10, 2007 at the Colonial Inn located in Concord, MA.

Additional Old/New Business

Mr. Allen asked the Commissioners if they prefer to receive the Board packages in hardcopy (currently) or an email version. The Commissioners decided that they prefer a hardcopy.

The WLMAC presentation will take place next Monday, October 22nd at the Acton Town Hall at 7:20 p.m. The WLMAC was allocated 15 minutes for the presentation.

Ms. Bates said that Barbara Chick from the League of Women Voters informed the AWD that she no longer will be able to attend the Commissioners' Meetings. Ms. Chick has been attending the Commissioners Meetings for the past nine years.

Mr. Stuntz moved to adjourn the meeting and Mr. Phillips seconded the motion.

The meeting adjourned at 8:50 p.m.