



# Water Supply District of Acton

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Commissioners Meeting  
Water Supply District of Acton  
Meeting Minutes  
November 2, 2015

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## Agenda:

- A. Comments from Citizens
- B. Approve Minutes from the October 19th Meetings
- C. NEW BUSINESS:
  - 1. Maureen Mara of Mara & Associates for Annual Audit Report.
- D. OLD BUSINESS:
  - 1. Town of Concord's Request for Connection to the District on Knox Trail and at the Nagog Pond Water Treatment Plant in Acton.
  - 2. Nuclear Metals Superfund Update.
  - 3. Revision of the District's "Rules & Regulations".

The Board of Water Commissioners meeting was called to order at 7:30 p.m. on Monday, November 2, 2015 at the Acton Water District Office by Mr. Ronald Parenti.

## Present at Tonight's Meeting:

Commissioners: Ronald Parenti (Chair), Stephen Stuntz, Leonard Phillips  
District Manager: Chris Allen  
District Counsel: Mary Bassett  
Commissioners Secretary: Lynn Protasowicki  
Finance Committee: Dave Butler & Charles Bradley  
District Moderator: Dick O'Brien  
WLMAC: Barry Rosen

## A. Comments from Citizens

No comments tonight

## B. Approve Minutes from the October 19th Meetings

Mr. Parenti moved to accept the minutes of the meeting held on October 19, 2015 and Mr. Stuntz seconded the motion and it was unanimously approved.

## C. NEW BUSINESS:

### 1. Maureen Mara of Mara & Associates for Annual Audit Report.

Ms. Mara presented to the Commissioners the results of the annual audit report for the year 2015. She referenced the management letter dated October 13, 2015 that is enclosed in tonight's packet and reviewed for the Commissioners the observations she made. She noted that they are still waiting for the free cash certification.

## Other New Business:

*Draft Budget for Fiscal Year 2016*



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Mr. Allen informed the Commissioners that he and Ms. Bates are proposing a joint meeting with the Finance Committee at the next open meeting to start discussion regarding the budget for fiscal year 2016. He stated that copies of the draft budget will be available at the November 23<sup>rd</sup> open meeting.

## **D. OLD BUSINESS:**

### 1. Town of Concord's Request for Connection to the District on Knox Trail and at the Nagog Pond Water Treatment Plant in Acton.

Mr. Allen provided an update to the Commissioners regarding the Town of Concord's request for connection to the District on Knox Trail in Acton. He informed the Commissioners that he emailed Richard Reine, the Concord DPW Director, on October 22<sup>nd</sup> with the important points that the Commissioners and Water & Land Management Advisory Committee (WLMAC) brought up at the October 19<sup>th</sup> open meeting. This email is enclosed in the packets to the Commissioners. Most likely, representatives from Concord will attend the November 23<sup>rd</sup> meeting to make a proposal to the Commissioners for this connection.

Mr. Allen just wanted to make the Commissioners aware that Concord is also requesting a connection at the Nagog Pond Water Treatment Plant in Acton near Acorn Park, but he doesn't have any further information at this time to share.

### 2. Nuclear Metals Superfund Update.

Mr. Allen provided to the Commissioners an update on the Nuclear Metals Superfund. He stated that the drilling and installation of monitoring wells has been completed. The proposed pump and treat will most likely be on the Acton side of the Assabet River and 16 Knox Trail is being heavily considered for siting this system and not near the Valley Sports Ice Rink as originally proposed. DeMaximis seems to be on an aggressive schedule to complete their assessments as promised.

## **Other Old Business:**

### *A. Revision of the District's "Rules & Regulations"*

Mr. Phillips read through the document again for context and grammar & punctuation, etc. and provided those comments to Mr. Allen. Mr. Allen will incorporate those comments into document and redistribute to Commissioners for another pass. The discussion will continue at the next open meeting. It is expected that the current revision process will be final by the end of the year.

### *B. Ice Pigging*

Mr. Allen provided an update to the Commissioners regarding the Ice Pigging that Utility Services Group completed on the 12,000-linear feet of School Street water main. Going by intersecting streets, Phase 1 was Main Street to Chadwick Street, Phase 2 was Chadwick Street to Hillcrest Drive, Phase 3 was Hillcrest Drive to Heritage Road, and Phase 4 (Final) was Heritage Road to Route 2. The goal of the Ice Pigging was to remove the historical buildup of manganese and other sediment in the pipes. The timing was selected to coincide with post-commissioning of the South Acton Water Treatment Plant. Now that the plant has been operating for several months, and School Street is an older, main-line pipe, its role in the overall system has changed, due to the plant commissioning; thusly, it was prioritized for this technology. The total cost for this project was \$48,000 (\$4 per linear foot of pipe).

*Mr. Parenti moved to adjourn the meeting at 8:45 p.m. and it was unanimously voted.*

Next Meeting:

Monday, November 23, 2015

All documents referred to in meeting minutes are available for inspection at the office of Acton Water District, 693 Massachusetts Avenue, Acton, MA 01720 (978) 263-9107.