

Commissioners Meeting
Water Supply District of Acton
693 Massachusetts Avenue
Acton, Ma 01720

November 10, 2008

Agenda: Comments from Citizens
 Approve Minutes of October 27, 2008 meeting

Old Business

Update on Kennedy-Marshall Water Treatment Plant construction
Update on Indian Village water main project
Update on "Memorandum of Understanding" meeting with the Town of Acton
Update on bonding of capital projects
Discussion of MTBE settlement funds

New Business

Date for Holiday Party

Minutes of the November 10, 2008 meeting

Regular Bi-monthly meeting. Present were Commissioners Parenti and Stuntz. Also in attendance, District Manager Chris Allen, Treasurer/Collector Mary J. Bates, District Counsel Mary Bassett, Finance Committee members David Butler and Charles Bradley, District Moderator Dick O'Brien, WLMAC member Charles Olmstead and George Johnston from ACES.

The meeting was called to order at 7:31 P.M.

Comments from Citizens

There were no comments from citizens at tonight's meeting.

Approve Minutes of October 27, 2008

The minutes of the October 28, 1008 meeting were unanimously approved as amended.

OLD BUSINESS

Update on Kennedy Marshall Water Treatment Plant construction

Mr. Allen informed the Commissioners that the construction is ahead of schedule. The masons are ahead of schedule and will be off sight for the next three weeks while construction continues.

Update on Indian Village water main project

Mr. Allen informed the Commissioners that the infrastructure is in the ground and all services have been connected to the new water main. There is still one hydrant to be installed and that should be completed next week. The contractor is cleaning up the area. Seneca Road has been paved and the other streets will be paved in 2009. The project is about one month behind schedule. The Commissioners inquired about the customer satisfaction survey that was made available on the website for Indian Village residents. Mr. Allen informed them that a few customers responded to the survey.

Update on Memorandum of Understanding meeting with Town of Acton

Mr. Allen informed the Commissioners that there was a meeting with the Town of Acton to discuss the proposed Memorandum of Understanding. In attendance were Steve Ledoux, Town Manager, Roland Bartl, Town Planner and Steve Anderson, Town Counsel, Chris Allen, District Manager, Jane Ceraso, Environmental Manager, Mary Bassett, District Counsel and Mary J. Bates, District Treasurer. It was agreed that once the proposed projects were finalized and plans are drafted, they would be brought before the Commissioners and District voters for approval. There was some discussion about the irrigation of the proposed soccer fields on School Street. The Town has leased property from The Commonwealth and will need irrigation for the fields. Mr. Allen suggested irrigating from the wetlands. Ms. Ceraso informed them that any irrigation would be subject to District water restrictions. She also indicated the amending the topsoil with organic matter would help to retain the water and make the turf more drought tolerant. There was discussion of the property at 514 Massachusetts Ave that the District owns and the Town would like to utilize for parking. Mr. Allen will research that parcel to see what the potential use is for the District.

The District presented several outstanding issues to the Town: the overdue demand fee for 773 Main Street, the water charges for 86 Hosmer Street that were paid to the Town of Acton in error by the Commonwealth of Massachusetts and the refund of the building permit fees for the Kennedy Marshall Treatment Plant. Since all of those issues relate to a prior fiscal year, there is no way for the Town to refund them unless a warrant article is sponsored at the next Town Meeting. The District also would like to utilize the Town's R911 system for emergency notification during main breaks or other emergencies. The Town has agreed to allow the District usage of the program for a fee of \$5,000 per year. Mr. Allen and Mr. Ledoux subsequently agreed that the District will, with Commissioners approval, abate those amounts due from the Town to the District in exchange for the use of the R911 system for the next three calendar years. Atty. Anderson and Atty. Bassett will work out an agreement.

Update on bonding of capital projects

Four bids were received for the \$4 million bond anticipation note that the District is issuing. Two of the four bids were only for a portion of the note, due to recent market volatility. Mr. Stuntz made a motion to award \$2 million to Webster Bank at 2.98%, \$1 million to UniBank at 3.19% and \$1 million to Eastern Bank at 3.25%. Mr. Parenti seconded the motion and it was unanimously approved.

MTBE draft policy statement

Atty. Bassett drafted the policy for the Commissioners to review. Mr. Stuntz made a motion to adopt the following policy:

The Water Supply District of Acton, upon receipt of settlement funds from a nationwide class action lawsuit against oil industry companies, has deposited the sum of \$947,981.27 into a receipt reserved for appropriation account. The funds shall be used to maintain the purity of the District's water sources, including, but not limited to the District wells and well fields, by abating and treating for MTBE and all other pollutants found in the District's water supply. These funds will be subject to appropriation as requested by the Water Commissioners and by warrant in a District Vote.

Mr. Parenti seconded the motion and it was unanimously approved.

NEW BUSINESS

Date for Holiday Party

Mr. Allen indicated that the AWD holiday party will be held on December 15, 2008. Mr. O'Brien made a recommendation that the party not be held this year in light of the current economic problems. The Commissioners took the recommendation under advisement.