

# Water Supply District of Acton

693 MASSACHUSETTS AVENUE  
P.O. BOX 953  
ACTON, MASSACHUSETTS 01720

TELEPHONE (978) 263-9107

FAX (978) 264-0148

Commissioners Meeting  
Water Supply District of Acton  
Meeting Minutes  
December 23, 2013

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- Agenda:**
- A. Comments from Citizens
  - B. Approve Minutes from the December 2<sup>nd</sup> and December 11<sup>th</sup> Meetings
  - C. OLD BUSINESS:
    - 1. Discussion of the Town of Concord's Proposed Land Acquisition at 55 Knox Trail in Acton.
  - D. NEW BUSINESS:
    - 1. Discussion of and Amendment to the District's "Rules & Regulations".
  - E. Executive Session: To discuss anticipated litigation.

The meeting was called to order at 7:30 p.m. on Monday, December 23, 2013 at the Acton Water District Office by Mr. Stephen Stuntz.

**Present at Tonight's Meeting:**

Commissioners: Ronald Parenti, Leonard Phillips, and Stephen Stuntz (Chairman)  
District Manager: Chris Allen  
Treasurer/Collector: Mary Jo Bates  
District Counselor: Mary Bassett  
Environmental Manager: Matthew Mostoller  
Commissioners Secretary: Lynn Protasowicki  
Finance Committee Member(s): David Butler  
WLMAC: John Cipar

**A. Comments from Citizens**

No comments from citizens at tonight's meeting.

**B. Approve Minutes from the December 2<sup>nd</sup> and December 11<sup>th</sup> Meetings.**

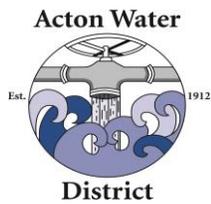
Mr. Stuntz moved to accept minutes of the meeting held on December 2, 2013 and Mr. Parenti seconded the motion and it was unanimously approved.

Mr. Stuntz moved to accept minutes of the meeting held on December 11, 2013 and Mr. Parenti seconded the motion and it was unanimously approved.

**C. OLD BUSINESS**

*Discussion of Town of Concord's Proposed Land Acquisition at 55 Knox Trail in Acton.*

Mr. Allen informed the Commissioners that he emailed Mr. Christopher Whelan, Town Manager of Concord requesting a copy of the Purchase and Sale Agreement of the 55 Knox Trail Land acquisition in Acton (a copy of the email was enclosed in tonight's packets to the Commissioners). Mr. Whelan stated in his email response to Mr. Allen that he does not have an executed Purchase and Sale Agreement to share with the District.



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Counselor Bassett stated that she walked into the Town Manager's Office in Concord requesting to see the appraisal of 55 Knox Trail but was told it was not available to review. She gave the clerk a copy of her business card and is expected to hear from their office in 10 business days.

Mr. Allen went through a short slideshow showing business activity along Knox Trail. Bob Murch, MIS Coordinator, took the photos. The pictures show the following:

- Equipment maintenance
- Landscape contractors who are stockpiling salt along with storing vehicles and other maintenance trucks
- Truck Storage
- Granite & Marble Company
- Hazardous material storage (Acton Concord Septic)

## D. NEW BUSINESS

### Discussion of and Amendment to the District's "Rules & Regulations".

Enclosed in tonight's packets to the Commissioners is a copy of the drafted proposed regulation for the Commissioners to review and adopt.

*The Regulation states: Notwithstanding any existing or future water service connection, except for the Town of Acton, no water service shall be provided for the use of any other city, town or municipality without a vote of the Commissioners and after a finding that such provision of water is beneficial to the District and in the best interest of the District.*

The Commissioners reviewed the regulation and made some changes that will be incorporated into Article I as the second paragraph in the "Rules and Regulations" publication.

*The new Regulation states: "Except for an emergency supply of water to interconnected municipal water systems, notwithstanding any existing or future water service connection, no water service shall be provided for the use of any city, town or municipality, except for the Town of Acton, without a vote of the Commissioners and after a finding that such provision of water is beneficial to the District and in the best interest of the District and the Town of Acton."*

Mr. Stuntz made a motion to adopt the amended regulation and Mr. Parenti seconded the motion and it was unanimously approved.

## E. EXECUTIVE SESSION

Mr. Stuntz moved to go into Executive Session at 8:05 p.m. to discuss threatened and pending litigation as an open meeting may have a detrimental effect on the negotiating position of the public body, and then to reconvene in open session. On a roll call vote, Mr. Phillips, Mr. Stuntz and Mr. Parenti approved.

The Commissioners resumed regular session at 8:35 pm., Mr. Parenti, Mr. Stuntz and Mr. Phillips all voting in the affirmative on a roll call vote.