Commissioners Meeting Water Supply District of Acton 693 Massachusetts Avenue Acton, MA 01720

January 8, 2007

Agenda: Comments from Citizens

Accept Minutes of December 20, 2006

Accept Minutes of Executive Session December 4, 2006

OLD BUSINESS

Distribution System Sediment Statement

Form for "Abatement"

"Reports" for Annual Report

NEW BUSINESS

Wyncliff Drive Contribution

Warrant Articles for Annual Meeting – Finance Committee

Meeting Recommendations

FY2008 Budget

EXECUTIVE SESSION

Personnel Matters

Minutes of January 8, 2007 Commissioners Meeting

Regular bi-monthly meeting. Present were Commissioners Parenti, Phillips, and Stuntz. Also in attendance were District Manager James Deming, District Counsel Mary Bassett-Stanford, Treasurer/Collector Mary J. Bates, Finance Committee member Ted Jarvis, and Barbara Chick from the League of Women Voters.

The meeting was called to order at 7:32 P.M.

Mr. Stuntz moved to accept the minutes of the meeting of December 20, 2006 and Mr. Phillips seconded the motion. The Commissioners voted to approve the minutes as amended.

Mr. Phillips moved to accept the minutes of the Executive Session of December 4, 2006 and Mr. Stuntz seconded the motion. The Commissioners voted to approve the minutes with the recommended changes from Counsel Bassett-Stanford.

Comments From Citizens Regarding The Brown Water Issue:

A resident questioned if other areas of town (not located in South Acton) have a problem in the future with brown water, would they receive an abatement. Mr. Parenti stated that the motion was for the South Acton residents only at this time and Mr. Stuntz mentioned that this not for brown water but, for sediment that is located in the water. He said that if this sediment problem occurs in other parts of town, the AWD would probably do the same abatement.

Mr. Deming mentioned that there will be a warrant article to build a membrane filtration plant which will be voted on at the Annual Meeting held on March 21, 2007. A resident asked if this warrant article is approved, when will the plant be working. Mr. Deming responded that the plant will be on line in the spring of 2009.

A resident questioned why they were told not to drink the water in Nagog Woods and Mr. Deming responded that they were told not to drink the water if it was brown in color. He also informed her that sometimes it's an individual building problem at Nagog Woods. The resident also asked if the organic color would effect clothing that are being washed and Mr. Deming responded that yes, it's possible.

A resident asked who would be supplying the funds for the treatment plant and Mr. Deming responded that the water rates would be supplying the funds.

A resident said that she had to replace her water heater and her plumber informed her that the anode rod was badly corroded from sediment. Mr. Phillips believes the problem is a manufacturer's defect. She also said that her water had an odor for the last couple of years. Mr. Deming explained to the resident that it wasn't the water that had an odor since the odor was only coming from a few sources in her home. The resident will supply to the Commissioners the corroded anode rod if she can locate it.

Mr. Deming said that 1999 was the first time the organic coloring appeared in the Kennedy Well, then again in 2003, and every year since in the spring. He said that the cartridge micro filter will not remove the organic color and that membrane filtration is the only thing that will remove the organic color. A resident asked if the Kennedy Well is tested the same as the Assabet Well and Mr. Deming responded with yes, VOC's are tested at all sites.

A resident asked if there is anything they can do regarding the organic coloring until the filtration plant is online in 2009. Mr. Deming said that citric acid products will remove the stain out of the dishwasher and lowering chlorine use will help.

OLD BUSINESS

Distribution System Sediment Statement

Mr. Deming asked the Commissioners if they were comfortable with the latest version of the Distribution System Sediment Statement and if it was ready to put on the AWD website. The Commissioners reviewed the statement and included the revisions at

tonight's meeting.

Mr. Parenti moved to accept the Distribution System Sediment Statement and Mr. Stuntz seconded the motion. The Commissioners were all in favor of approving the statement with the revisions made at tonight's meeting.

Form for "Abatement"

Mr. Deming reviewed the abatement form with the Commissioners. Residents have 30 days from January 8, 2007 to apply for abatement. Residents must have a radio read meter installed and be up to date with payment on their water bill. Abatement will be one per account. The form will be posted on the AWD website on Tuesday, January 9, 2007 and also mailed to all the Silver Hill Road residents as well as the residents that have signed in/attended the meetings.

Mr. Stuntz voted to approve the form that will be posted on the AWD website and Mr. Phillips seconded the motion. All Commissioners were in favor.

"Reports" for Annual Report

Mr. Deming reminded the Commissioners that the Annual Reports are due by the next Commissioner's meeting held on January 22, 2007.

NEWBUSINESS

Wyncliff Drive Contribution

Mr. Deming said the Acton Water District received a letter from a Wyncliff Drive resident regarding the annual assessment. They have asked the AWD to contribute \$250.00 to the road fund.

Mr. Phillips moved to accept the annual contribution amounting to \$250.00 and Mr. Parenti seconded the motion. All Commissioners voted in favor of approving the contribution.

<u>Warrant Articles for Annual Meeting – Finance Committee Meeting</u> Recommendations

Mr. Deming said the warrant articles were presented to the Finance Committee and they have given their approval. Mr. Stuntz asked when the warrant articles will be closed and Mr. Deming responded that they close on January 22, 2007.

The Commissioners were assigned to individual Warrant Articles (1-11). The order in which the Commissioners will present the articles is as follows:

Ronald R. Parenti Stephen C. Stuntz Leonard A. Phillips

FY2008 Budget

Mr. Deming reviewed the FY2008 Budget with the Commissioners and said that the Finance Committee has given their approval. He said the bottom line was level funded. The major increases were on the line items for Health/Life Insurance, Laboratory Analysis, Meters (for new construction), and postage (new quarterly billing). Salaries and wages increased 7-8% and Middlesex Retirement decreased due to the passing of two retired personnel. The final approved FY2008 Budget amount is \$2,440,915.00.

Mr. Parenti moved to go into Executive Session to discuss contract negotiations. The motion was seconded by Mr. Phillips and on a roll call vote, it was unanimously approved. The Commissioners entered into Executive Session at 8:57 pm.

The Commissioners reconvened in open session at 9:32 pm.

Mr. Parenti moved to adjourn the meeting and Mr. Stuntz seconded the motion. The meeting adjourned at 9:33 P.M.