



Water Supply District of Acton

693 MASSACHUSETTS AVENUE
P.O. BOX 953
ACTON, MASSACHUSETTS 01720

TELEPHONE (978) 263-9107

FAX (978) 264-0148

Board of Water Commissioners
Meeting Minutes
693 Massachusetts Avenue, Acton MA
Monday, January 8, 2018

A. Comments from Citizens

B. Approve Minutes of December 11, 2017 Meeting

C. Conduct Interviews of Final List of Developers as Recommended by the Appointed Solar RFP Review Sub-committee

- 7:30-8:15: 127 Energy
- 8:15-9:00: Sun Power
- 9:00-9:45: Gro Solar

Present at Tonight's Meeting:

Commissioners: Ron Parenti, Leonard Phillips (Chairman), Stephen Stuntz

District Manager: Chris Allen

District Treasurer: Mary Jo Bates

District Counsel: Mary Bassett

Environmental Manager: Matthew Mostoller

Commissioners Secretary: Lynn Protasowicki

Finance Committee: Dave Butler (via phone)

District Moderator: Richard O'Brien

Green Acton: Lucy Kirshner, 35 Parker Street

Citizen: Carolyn Kiely, Quail Ridge

The Board of Water Commissioners meeting was called to order at 7:06 PM on Monday, January 8, 2018 at the Acton Water District office by Mr. Phillips.

A. Comments from Citizens:

Carolyn Kiely inquired about the risk assessment for 1,4-dioxane. Mr. Allen explained that there is no change in limit and that the District is currently operating below the limit of .3 parts per billion (ppb); currently being remediated by *de maximis*; and this Spring of 2018 should have treatment in place for the extraction system at Knox Trail.

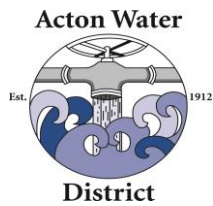
B. Approve Minutes of December 11, 2017:

Mr. Stuntz made a motion to approve the minutes of December 11, 2017. It was seconded by Mr. Parenti and unanimously approved.

C. Conduct Interviews of Final List of Developers as Recommended by the Appointed Solar RFP Review Sub-committee

Mr. Allen informed the Commissioners that on Friday, 1/5/2017, Ms. Margaret Campbell, technical consultant on the District's Solar Project, was to receive a formal offer of employment from Gro Solar. Gro Solar is one of the developers being interviewed this evening. Mr. Allen, Counselor Bassett and Ms. Campbell determined that it could be a conflict of interest and that Ms. Campbell should not attend the meeting this evening. In addition,

All documents referred to in meeting minutes are available for inspection at the office of Acton Water District, 693 Massachusetts Avenue, Acton, MA 01720 (978) 263-9107.



Water Supply District of Acton

693 MASSACHUSETTS AVENUE
P.O. BOX 953
ACTON, MASSACHUSETTS 01720

TELEPHONE (978) 263-9107

FAX (978) 264-0148

she has been dismissed from working as the consultant on this project. Mr. Allen wanted to note that as a Consultant she did provide information to the sub-committee on the review process but did not factor into the final decision on the three finalists. Ms. Campbell maintains that there was no bias.

Mr. Stuntz added that she had a lot of useful information about the industry and on all the developers that submitted proposals. The review sub-committee used that information to help make the decision on the three finalists.

Mr. Mostoller stated that through the work and due diligence of the review sub-committee, we still felt that Gro Solar was competitive and a good candidate to interview further.

Enclosed in tonight's packets to the Commissioners are two sets of questions that the Commissioners can use and ask during the interview process. Mr. Allen noted the first set of questions on the 11x17" paper came out of the review sub-committee discussions. These questions were sent to the three candidates prior to this meeting in hopes that they would answer them during their presentation. The other set of questions are for the Commissioners to use if needed.

➤ **127 Energy**

Representing 127 Energy –

Pierre Moses, Director of Project Development, made presentation.

Mark Crowdis, Managing Partner spoke and gave overview of the company.

Steve Strong, President of Solar Design Associates is a partner with 127 Energy and will do all the design and engineering.

Enclosed in tonight's packets to the Commissioners is the presentation made by 127 Energy. This presentation is also available for review at the District office.

Their presentation ended at 8:22PM

➤ **Sun Power**

Representing Sun Power –

Jeff Bower, Sr Enterprise Executive

Eric Stevens

Becky Gallagher

Thazin

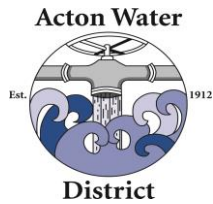
Enclosed in tonight's packets to the Commissioners is the presentation made by Sun Power. This presentation is also available for review at the District office.

Jeff Bower gave an overview of the company; spoke about the Sun Power technology and the 25+ year warranty — roofs, storage, parking, ground — this is where they build. He mentioned that Sun Power has worked with 30+ water authorities.

Eric Stevens spoke about what Sun Power will do and are proposing for the District from an engineering perspective.

Becky Gallagher gave the economic analysis and the SMART program overview.

All documents referred to in meeting minutes are available for inspection at the office of Acton Water District, 693 Massachusetts Avenue, Acton, MA 01720 (978) 263-9107.



Water Supply District of Acton

693 MASSACHUSETTS AVENUE
P.O. BOX 953
ACTON, MASSACHUSETTS 01720

TELEPHONE (978) 263-9107

FAX (978) 264-0148

Thazin spoke about the economics/billing mechanisms for both Lawsbrook and Knox Trail.

Their presentation ended at 9:13PM

➤ **Gro Solar**

Representing Gro Solar –
Peter Bay, Project Developer
Rod Viens, Executive Vice President

Enclosed in tonight's packets to the Commissioners is the presentation made by Gro Solar. This presentation is also available for review at the District office.

Their presentation ended at 9:55PM

The next open meeting to discuss and award the final developer will be held on Wednesday, January 10th at 7:30PM.

Mr. Phillips moved to adjourn the meeting at 10:00 PM and it was unanimously approved.