

Water Supply District of Acton

693 MASSACHUSETTS AVENUE
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Commissioners Meeting
Water Supply District of Acton
693 Massachusetts Avenue
Acton, MA 01720

Agenda: Comments from Citizens
 Approve Minutes of December 7th Meeting

OLD BUSINESS:

Amend Minutes Related to WLMAC Appointments
Update on Land Acquisition at 60 Lawsbrook Road
Review of Preliminary FY 2011 Budget & Warrant
Update on New Ethics Law

NEW BUSINESS:

Proposal for Rate Increase
Contract for Engineering Services for the Christofferson Well Replacement
Investigation
Preliminary Discussion Related to Meeting with Senator Jamie Eldridge

Minutes of January 11, 2010 Commissioners Meeting

Regular bi-monthly meeting. Present were Commissioners Parenti, Stuntz, and Phillips, District Manager Chris Allen, Treasurer/Collector Mary Jo Bates, District Counsel, Mary Bassett, Commissioners Secretary Lynn Protasowicki, Environmental Compliance Manager, Matthew Mostoller. Finance Committee members Bill Kingman, Dave Butler and Chuck Bradley. Also in attendance: Mary Michelman representing ACES, Barry Rosen and John Cipar of The WLMAC

The meeting was called to order at 7:35 P.M.

Comments from Citizens

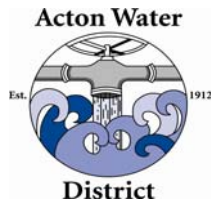
Ms. Michelman informed the Commissioners that the EPA is requiring WR Grace to install a new well in the Northeast area.

Approve Minutes of December 9, 2009

Mr. Parenti moved to accept minutes of the meeting held on December 9, 2009 and Mr. Stuntz seconded the motion. The Commissioners were all in favor of approving the minutes.

OLD BUSINESS

Amend Minutes Related to WLMAC Appointments



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The minutes from the November 16, 2009 related to the WLMAC appointments were amended to reflect a two-year term for the re-appointment of Mr. Barry Rosen and Ms. Greta Eckhardt.

Update on Land Acquisition at 60 Lawsbrook Road

Mr. Allen informed the Commissioners that the survey for 60 Lawsbrook Road was completed the week of January 4, 2009 and that the technician has the plans and will review with Mr. Allen this week. Mr. Allen stated that the land owner is still interested in selling the .25 acres to the Acton Water District. Mr. Allen will get in contact with Mr. John Avery for the appraisal.

Review of Preliminary FY 2011 Budget & Warrant Articles

The Commissioners reviewed the draft Warrant Articles for the 2010 Annual Meeting to be held on March 17, 2010. Regarding Article 15, Ms. Bassett stated that in order for the balance of the MTBE settlement funds of \$777,000, now in a Receipt Reserved for Appropriation Funds, be invested into a Stabilization Fund the town voters need to vote and give permission to the Acton Water District to create the Stabilization Fund. Based upon the review of the articles, Ms. Bassett will modify the order so that article 15 and article 17 will now go after article 8.

The Commissioners were assigned to individual Warrant Articles (1-17) in rotation as follows:

1. Ronald R. Parenti
2. Leonard A. Phillips
3. Stephen C. Stuntz

Update on New Ethics Law

Mr. Allen wanted to remind the Commissioners that if they have not taken the on-line ethics exam to please do so. Mr. Allen will email the ethics information to the WLMAC Board and Lynn Protasowicki, Commissioners Secretary so that they can take the 25 question test.

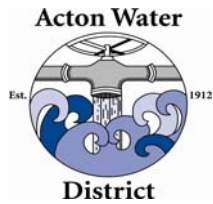
OTHER OLD BUSINESS

Mr. Allen reminded the Commissioners that he will need their DRAFT report for inclusion in the DRAFT Annual Report by January 18, 2010.

NEW BUSINESS

Proposal for Rate Increase

Mr. Allen presented to the Commissioners two different models for increasing water rates for 2010. The first proposal (Plan A) is a 25% rate increase across the board. The second proposal (Plan B) is to increase the minimum charge from \$5 to \$15 per bill, a 4% rate increase for each rate class, with a 6% rate increase to users over 2000 cubic feet (cf). Additionally, the rate classes would be restructured into 2,000 cf, breakpoints, with the top > 6,000 cf vs. the current 10,000 cf. The Commissioners prefer Plan B with a modification of adding the line "up to 100 cubic feet" for the \$15 minimum charge per



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bill. The rate increase will be necessary to raise revenue in support of forthcoming capital improvements, such as, continual upgrades in water distribution system infrastructure, and the impending addition of a full-scale treatment plant in South Acton; and, to allow The District to meet its current long-term debt obligation.

Contract for Engineering Services for the Christofferson Well Replacement Investigation

Mr. Allen informed the Commissioners that he did not receive the edited contract from the Engineering Firm so this topic will be discussed that the January 25th meeting.

Preliminary Discussion Related to Meeting with Senator Jamie Eldridge

Mr. Allen stated to the Commissioners that he, Environmental Compliance Manager, Matthew Mostoller and District Counsel, Mary Bassett will be meeting with Senator Eldridge on January 29, 2010 at noon. They plan to discuss the future needs of the water district as an indicator for a typical public water supplier in Massachusetts, and the draft of the proposed legislation related to investment management restrictions that Attorney Bassett and Finance Committee Chair, Dave Butler composed. Mr. Allen mentioned that any revision made to the proposed legislation will be given to the Commissioners.

Mr. Parenti moved to adjourn the meeting and Mr. Stuntz seconded the motion. The meeting adjourned at 9:05 p.m.