

Water Supply District of Acton

693 MASSACHUSETTS AVENUE
P.O. BOX 953
ACTON, MASSACHUSETTS 01720

TELEPHONE (978) 263-9107

FAX (978) 264-0148

Commissioners Meeting
Water Supply District of Acton
693 Massachusetts Avenue
Acton, MA 01720

April 27, 2009

Agenda: Comments from Citizens
 Approve Minutes of March 30, 2009 Meeting

OLD BUSINESS

Update on Kennedy-Marshall Treatment Plant Construction
Update on Water Main Project on Main St/Coughlin Rd/Taylor Rd and Huckleberry Ln
Update on Modeling Results from Hillcrest Drive/Gioconda Ave Area

NEW BUSINESS

Re-organization of Board and Appointment of District Officials
Reschedule May 11th Meeting

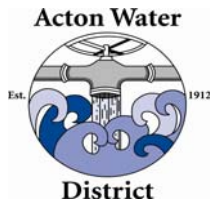
Minutes of April 27, 2009 Commissioners Meeting

Regular bi-monthly meeting. Present were Commissioners Parenti, Phillips, and Stuntz. Also in attendance were District Manager Chris Allen, Treasurer/Collector Mary J. Bates, District Counsel Mary Bassett, Clerk Charles Orcutt III, and Finance Committee Members David Butler and Bill Kingman. Also attending tonight's meeting was Mary Michelman representing ACES.

The meeting was called to order at 7:34 P.M.

Comments from Citizens

Mark Munson of 4 Huckleberry Lane attended tonight's meeting to discuss the notice that he received at his residence from the AWD dated April 21, 2009. He had questions regarding the water main improvement project that will be taking place in his neighborhood and how it will impact his residence. Mr. Munson came to the Acton Water District in the afternoon of April 24, 2009 requesting information on this project and asked several questions, which he felt were unanswered. Mr. Munson couldn't understand why he couldn't see the records that were on file at the AWD and Mr. Allen stated that this was a public records request and, by law, the District has 10 days to supply this information although it may be supplied sooner. Mr. Phillips informed Mr. Munson that information on this project could be found in prior Commissioner Meeting Minutes located on the Acton Water District website.



Water Supply District of Acton

693 MASSACHUSETTS AVENUE
P.O. BOX 953
ACTON, MASSACHUSETTS 01720

TELEPHONE (978) 263-9107

FAX (978) 264-0148

Mr. Phillips asked Mr. Munson for specific questions that he would like answered and Mr. Munson responded that he would like to know what the project entails and the details of the project scope. Mr. Allen and Mr. Phillips gave an overview of the water main improvement project that has been discussed during prior meetings. Mr. Phillips stated that the letter that Mr. Munson received was the executive summary of the project.

Mr. Munson will contact Mr. Allen in the morning to set up a meeting and he may also request to review the original blueprint at the meeting since he was dissatisfied with the map of the distribution system that Mr. Allen gave to him. Mr. Allen will supply Mr. Munson with the following items for his review:

1. Contract (public record consisting of 200 pages)
2. Scope of bidders and results
3. Recommendations by the engineers.

OLD BUSINESS

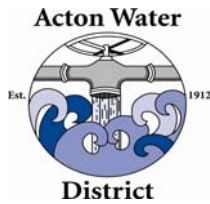
Update on Water Main Project on Main St/Coughlin Rd/Taylor Rd & Huckleberry Ln

Mr. Allen gave the Commissioners an update on this water main improvement project and said that per the Acton Police's requirement, the contractor will put signs up seven days prior to the beginning of project for community information concerning traffic impact on Main Street. Mr. Allen showed the Commissioners the eight week schedule and stated that the installation of the water main should be completed in the month of July 2009. He stated that the construction will begin the week of May 4, 2009. This project will include a typical water main trench with 5.5 feet of cover above the main and will be below the frost line. He also said that a controlled shut down was performed last week on Main Street. All the residents in this area have been informed by a hand delivered notice. Mr. Allen also said that there will be no service interruption to the residents as the contractor will run "over-ground" temporary water main to maintain service to all impacted customers.

OTHER BUSINESS

Mr. Phillips stated his concern about a pot hole on a street that is located near his residence. He stated that he feels this may cause the possibility of a water pipe breaking due to many vehicles hitting this hole. He was curious if this will be fixed by the Town of Acton in the near future. Mr. Allen believes that it is the responsibility of the private contractor that did the work, and will determine who is responsible for the repair.

Mary Michelman informed the Commissioners that there will be a conference call with W.R. Grace tomorrow, April 28th, regarding the cleanup in the land fill area. She also wanted to say how much she appreciates the work that Jane Ceraso has performed, especially regarding her experience with W.R. Grace and that she will be missed.



Water Supply District of Acton

693 MASSACHUSETTS AVENUE
P.O. BOX 953
ACTON, MASSACHUSETTS 01720

TELEPHONE (978) 263-9107

FAX (978) 264-0148

NEW BUSINESS

Appointment of District Officials

Charles Orcutt III, Clerk of the District, swore in Mr. Leonard Phillips for his ninth term as a Water Commissioner.

The following appointments were made by the Commissioners of the Water Supply District of Acton:

District Counsel	Mary E. Bassett
Accountant	Maureen Mara
Treasurer/Collector	Mary J. Bates
Assistant Treasurer	Christopher Allen
Finance Committee Member	(William Kingman will be appointed by telephone by Mr. Charles Orcutt III)
Assistant Clerk	Helen Argento
Recording Secretary	Lynn Protasowicki

Mr. Stuntz moved the appointments and Mr. Phillips seconded the motion. All members were unanimously in favor.

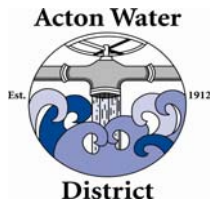
Approve Minutes of March 30, 2009 Meeting

Mr. Phillips moved to accept the minutes of the meeting held on March 30, 2009 and Mr. Stuntz seconded the motion. The Commissioners were all in favor of approving the minutes.

OLD BUSINESS

Update on Kennedy-Marshall Treatment Plant Construction

Mr. Allen informed the Commissioners that he has included in tonight's package correspondence between Waterline Industries Corporation and Wright-Pierce regarding Waterline Industries Corporation requesting a three week extension on the Kennedy-Marshall Treatment Plant construction. Mr. Allen stated that the filter vessel tank has been returned, but was still not modified correctly. The tank, which should have been modified with a 12 inch outlet, was returned with the original 10 inch outlet. GE is coordinating the modifications to the tank to be made on-site. Mr. Allen informed the Commissioners that a meeting will be held on-site this Wednesday, April 29, 2009 and that the Acton Water District's position is that no extension should be granted and has made the Project Manager, Rich Protasowicki of Wright-Pierce, aware of this.



Water Supply District of Acton

693 MASSACHUSETTS AVENUE
P.O. BOX 953
ACTON, MASSACHUSETTS 01720

TELEPHONE (978) 263-9107

FAX (978) 264-0148

The Commissioners discussed the letter that was received from GE regarding the WTP warranty on membrane tank rework. Mr. Phillips reviewed the third paragraph and stated his concerns. He also said that the fourth paragraph which states “GE certifies the finished tank meets all the specifications of the engineering drawings approved by Wright Pierce for the Acton WTP.” was the key paragraph. Ms. Bassett said that Waterline Industries Corporation has contracted with GE for purchase and delivery of the tank and that she needs more information (regarding the 4th paragraph) including whose signature is on the purchase order. Ms. Bassett is working with Waterline Industries Corporation through Wright-Pierce regarding this letter. She said that GE should supply Waterline with the same manufacturer’s warranty that was in the contract which is only for one year. Mr. Stuntz suggested that the AWD ask for an extended warranty since the tank will be fixed on-site.

Update on Modeling Results from Hillcrest/Gioconda Area

Included in tonight’s Commissioners package was a memo from Tom Mahanna of Stantec regarding the computer model analysis in the Gioconda Avenue area. Stantec ran four different model scenarios, which are listed in the memo, and also listed the results and recommendations.

Mr. Allen said that the Acton Water District may consider doing automatic periodic flushing on a temporary basis in this area. He also stated that this would be non-billable water when automatic flushing is being used. Mr. Parenti asked what the approximate cost would be and Mr. Allen responded that at a minimum it would be \$500.00 plus lost water. Mr. Allen will communicate these findings to the residents in the Hillcrest/Gioconda area.

NEW BUSINESS

Re-Organization of the Board

Mr. Stuntz moved that Mr. Parenti be elected Chair of the Board of Commissioners, Mr. Phillips seconded and both Mr. Phillips and Mr. Stuntz voted in favor of Mr. Parenti being Chair.

Re-schedule May 11th Meeting

Mr. Allen informed the Commissioners that he will be unavailable to attend the meeting on May 11th. The meeting has been rescheduled for Monday, May 18, 2009.

Mr. Parenti moved to adjourn the meeting and Mr. Phillips seconded the motion. The meeting adjourned at 8:48 pm.