

Water Supply District of Acton

693 MASSACHUSETTS AVENUE
P.O. BOX 953
ACTON, MASSACHUSETTS 01720

TELEPHONE (978) 263-9107

FAX (978) 264-0148

Commissioners Meeting
Water Supply District of Acton
Meeting Minutes
May 2, 2011

The regular bi-monthly meeting was called to order at 7:35 p.m. on Monday, May 2, 2011 at the Acton Water District Office by Mr. Stephen Stuntz.

Present: Commissioners Leonard Phillips, Stephen Stuntz, and Ronald Parenti. District Manager Chris Allen, Treasurer/Collector Mary Jo Bates, Environmental Manager Matthew Mostoller, District Counselor Mary Bassett, Commissioners Secretary Lynn Protasowicki. Finance Committee member(s) David Butler and Bill Kingman. Barry Rosen representing WRAC and WLMAC and John Cipar, WLMAC

A. Comments from Citizens

There were no comments from citizens this evening.

B. Approval of Minutes from April 11, 2011

Mr. Phillips moved to accept minutes of the meeting held on April 11, 2011 and Mr. Stuntz seconded the motion. The Commissioners were in favor of approving the minutes.

C. Old Business

Update on Assabet Sand & Gravel Encroachment on Water District Land Off High Street/Knox Trail

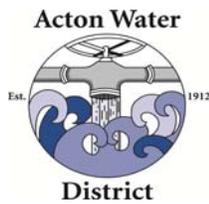
Mr. Allen updated the Commissioners on the Assabet Sand & Gravel encroachment on Water District land off High Street and Knox Trail. He, Marielle Stone of MA DEP, and Jyles Steele Parker of Waste Division of MA DEP met with Mr. Maccone of Assabet Sand & Gravel on Friday, April 29th. Mr. Allen stated that there is some tertiary treatment/detention ponds on District land for process and storm water treatment. MA DEP has questioned whether The Acton Conservation Commission has jurisdiction of these wetlands. Marielle Stone of the DEP will file a "Request for Determination" from the Town of Acton to provide clarification on land jurisdiction. Mr. Allen mentioned that Mr. Maccone feels as though he is doing everything appropriately. Mr. Allen noted that the NStar transformer was not replaced as originally discussed at the April 11th open meeting. The transformer has some asbestos present so NStar needs to re-group and come up with a new plan to deal with it. Mr. Allen did mention to the Commissioners that he has had communication with Tom Tidman, Town of Acton Conservation Officer, and will request that he visit the site to survey the conditions and determine if there is a jurisdictional concern.

Counselor Bassett suggests that Mr. Allen put into writing a follow-up letter to Mr. Maccone which includes: his visit with DEP from April 29th, the discussion that followed on the telephone that afternoon, and a reiteration of the Phases outlined in the March letter that Mr. Allen sent to Mr. Maccone.

Update and Discussion of Upcoming Community Update for WR Grace/EPA Superfund Site

Mr. Mostoller provided an update to the Commissioners regarding the upcoming community meeting for the WR Grace/EPA Superfund site. He confirmed that the meeting will be held on Wednesday, May 18th at 7 p.m. at the Acton Town Library. Available for the Commissioners to look at was a copy of the manual created by the Agency for Toxic Substances and Disease Registry (ATSDR) outlining the public health assessment of the WR Grace / EPA Superfund site. This document will be available on-line and at the meeting for the community to review.

All documents referred to in meeting minutes are available for inspection at the office of Acton Water District, 693 Massachusetts Avenue, Acton, MA 01720 (978) 263-9107.



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Mr. Mostoller informed the Commissioners that the late Ms. Mary Michelman was nominated and won an EPA Environmental Merit Lifetime Achievement Award for her work on the WR Grace site and other environmental and public health initiatives in Acton. The award will be presented posthumously on May 11th, 1 p.m. at Faneuil Hall, Boston.

Update and Discussion of Revision of The Water District "Rules & Regulations"

Mr. Allen informed the Commissioners that he and Counselor Bassett had their first working session to revise the Water District's "Rules & Regulations". Counselor Bassett stated that they organized the document into pertinent sections with specific headers and moved around the rules & regulations accordingly which makes it more user-friendly. Mr. Phillips had questions of substance that he wanted to address (mainly editorial points). Each question/change was noted by Counselor Bassett and will be incorporated into the document when she and Mr. Allen meet again on Tuesday, May 3rd to continue on with the revisions.

D. New Business

Review and Approval of Request for Proposal (RFP) for Potential Telecommunications Site Rental at 12 Wyndcliff Drive/Wampus Hill Storage Tank

Counselor Bassett provided to the Commissioners for their review a copy of the request for proposal for the potential telecommunications site rental at 12 Wyndcliff Drive and the Wampus Hill Storage tank as voted on at the March 16th Annual Meeting. Mr. Parenti inquired about the status of the access road from Main Street to the tank and stated that it was unclear where the road would be located. The District has not engaged an engineer to map out a road to the Site and so the RFP requires the successful bidder to construct, in accord with the Town requirements. Counselor Bassett agreed to redraft the language of the RFP to make it clearer the road was to be constructed as part of the site development.

Other New Business:

1. Ms. Bates informed the Commissioners that a bond rollover will go out to bid on May 13th. Ms. Bates stated that she will not be present at the May 16th meeting but will have the paperwork available for the Commissioner's signatures.

E. Executive Session

The Commissioners entered into executive session, by a roll call vote, at 8:40 p.m. and ended the session at 9:20 p.m. They resumed the regular meeting to adjourn at 9:21 p.m. The motion to adjourn was made by Mr. Phillips, seconded by Mr. Stuntz and was unanimously approved.