

Commissioners Meeting
Water Supply District of Acton
693 Massachusetts Avenue
Acton, MA 01720

July 16, 2007

Agenda: Comments from Citizens
 Accept Minutes of June 25 and July 2, 2007

OLD BUSINESS

Meeting Date with Board of Selectmen and LWUAC
Progress on Assabet #3 Pump Test
New Garage
Kennedy/Marshall Treatment Plant Design

NEW BUSINESS

FY08 Budget

Minutes of July 16, 2007 Commissioners Meeting

Regular bi-monthly meeting. Present were Commissioners Parent and Stuntz. Also in attendance were District Manager James Deming, Treasurer/Collector Mary J. Bates, and Finance Committee Member Ted Jarvis. Also joining tonight's meeting was the newly hired District Manager, Christopher Allen, and Barbara Chick from the League of Women Voters.

The meeting was called to order at 7:34 P.M.

Mr. Stuntz moved to accept the minutes of the meetings held on June 25, 2007 (including the Executive Session) and July 2, 2007 and Mr. Parenti seconded the motion. The Commissioners were both in favor of approving the minutes.

OLD BUSINESS

Meeting Date with Board of Selectmen and LWUAC

Mr. Deming said that October 22, 2007 was the date that was chosen for the Board of Selectmen and the LWUAC to have a meeting. He also said that the LWUAC has been informed of this date. Mr. Deming gave a brief overview of the report to Mr. Allen last week.

Progress on Assabet #3 Pump Test

The pump test on Assabet #3 will begin this Thursday, July 19, 2007 and a notice will be posted on the AWD website. According to Mr. Deming, the testing should take at least five days, but may take a couple extra days. Mr. Stuntz asked if the testing was based on draw down and Mr. Deming responded with yes. He also said that the pumping is set at wherever the screen is located (at the bottom) somewhere between 60-65 feet.

New Garage

Mr. Deming said that the New Garage is very close to being completed. The paving will be done by early next week and at that point, the project will be completed. The generator will be hooked up this Friday, July 20, 2007 and the power will be shut off in the building. Mr. Deming stated that the generator turns on every Tuesday at 10:00 a.m.

Kennedy/Marshall Treatment Plant Design

Mr. Deming and Ms. Ceraso met with Wright-Pierce last week to review the preliminary Kennedy/Marshall Treatment Plant design. Mr. Deming said that he hasn't made any decisions and that there will be another meeting held next month that he and Mr. Allen will be attending. Mr. Deming reviewed some of the major changes he has made to the design with the Commissioners and said that there will be monthly meetings.

Mr. Stuntz asked when the construction will begin and Mr. Deming responded that there will be a November bid and construction should begin in the spring. Mr. Deming stated that there would be operational issues and that there would be a minimum of four hours a day needed for manpower. He won't have any information regarding the operational issues until the treatment plant is up and running.

OTHER OLD BUSINESS

The Commissioners Meeting that was scheduled for August 20, 2007 has been rescheduled for August 27, 2007. The Commissioners approved this change.

Mr. Deming stated that Mr. Groux (Groux and Associates) received an email from an applicant for the District Manager position asking for an explanation as to why he wasn't chosen as a finalist for the position. Mr. Groux has responded to this applicant.

Comments From Citizens

Ms. Chick said that in the notice that she read, she didn't realize that the second interviews for the District Manager position were being held in the morning. She asked the Commissioners how many applicants were chosen for a second interview and Mr. Stuntz responded that three were chosen. One of the three declined the second interview. The other two applicants were interviewed and Mr. Allen was offered the position.

NEW BUSINESS

FY08 Budget

Mr. Deming said that they have started on the FY08 Budget and that there is only one warrant on the new FY08 Budget. Mr. Deming will review the FY08 Budget with Mr. Allen.

OTHER NEW BUSINESS

One of the applicants for the District Manager position sent a copy of a customer survey that the Commissioners had asked if they could look at. Mr. Phillips and Mr. Allen will review the survey.

Mr. Deming said that Acton Water District received a Water Fluoridation Quality Award.

The Executive Session was not held tonight as Mr. Allen has agreed to the contract and no negotiations were needed. Two copies of the contract were signed tonight by Mr. Allen and the Commissioners (Mr. Parenti and Mr. Stuntz). Mr. Allen will start his new position as District Manager on July 30, 2007.

Ms. Chick asked for a copy of Mr. Allen's resume for her review since she missed the second interview meeting. Ms. Bates supplied her with a copy at tonight's meeting.

Mr. Stuntz moved to adjourn the meeting and Mr. Parenti seconded the motion.

The meeting adjourned at 8:10 p.m.