

# Water Supply District of Acton

693 MASSACHUSETTS AVENUE  
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Commissioners Meeting  
Water Supply District of Acton  
693 Massachusetts Avenue  
Acton, MA 01720

Agenda:           Comments from Citizens  
                      Approve Minutes of July 13th Meeting

## **NEW BUSINESS**

Mara & Associates for Audit Results  
Contract Amendment for Engineering of Kennedy-Marshall Water Treatment Plant  
Discussion of Land Availability on Lawsbrook Road  
Investment Account Discussion

## **OLD BUSINESS**

Update on Middlesex Retirement's Appeal of CRAB Decision  
Update on Kennedy-Marshall Treatment Plant  
Update on Water Main Project on Main Street/Coughlin Street/Taylor Road and Huckleberry Lane

Minutes of August 17, 2009 Commissioners Meeting

Regular bi-monthly meeting. Present were Commissioners Parenti and Stuntz. Also in attendance were District Manager Chris Allen, Treasurer/Collector Mary Jo Bates, District Counsel Mary Bassett, Commissioners Secretary Lynn Protasowicki, and Finance Members Dave Butler and Charles Bradley. Also attending tonight's meeting were Barry Rosen of WRAC and Auditor Maureen Mara.

The meeting was called to order at 7:35 P.M.

## **Comments from Citizens**

There were no comments from Citizens at tonight's meeting.

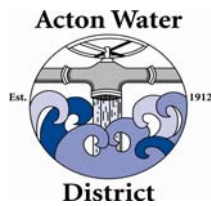
## **Approve Minutes of July 13, 2009**

Mr. Parenti moved to accept minutes of the meeting held on July 13, 2009 and Mr. Stuntz seconded the motion. The Commissioners were all in favor of approving the minutes.

## **NEW BUSINESS**

### **Mara & Associates for Audit Results**

Maureen Mara presented the auditors report and stated that it was submitted to the Massachusetts Department of Revenue (DOR) and the free cash certification is pending. Ms. Mara stated her concern regarding the water revenue which dropped by 10%.



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Ms. Mara recommends that a change in water rates should take place in January 2010 instead of waiting until July 2010.

The free cash balance as of June 30, 2009 is \$1,600,000 and the capital projects amount is down to \$1,000,000.

## **Contract Amendment for Engineering of Kennedy-Marshall Water Treatment Plant**

Included in tonight's Commissioners packet is the amendment agreement between the Acton Water District and Wright-Pierce. The amendment requests additional construction phase services related to the completion of the Water Treatment Plant due to a longer time of completion than had been originally budgeted (18 months actual versus 12 months budgeted). Wright-Pierce requested \$40,000 be considered to complete the remaining portions of work.

The Commissioners both signed the amendment. Mr. Parenti motioned to accept the amendment from Wright-Pierce and Mr. Stuntz seconded the motion. The Commissioners were both in agreement.

## **Discussion of Land Availability on Lawsbrook Road**

Mr. Allen informed the Commissioners that he was approached by Acton resident, Betsy Fowler, who would like to trade a parcel of land on Lawsbrook Road to the Acton Water District. Included in tonight's Commissioners packet is a copy of a map showing the proposed parcel which is slightly less than 1 acre. Mr. Allen stated that this parcel is within the Zone I for the Lawsbrook Well, and its purchase would benefit The District's interest in groundwater protection. Mr. Allen will continue discussions with Ms. Fowler.

## **Investment Account Discussion**

Boston Financial provided a market value comparison of the original Brown Brothers equity investment. This showed that if the investments had been held as is by Boston Financial, the market value, which was \$1.10M in February 2008, would have been \$704K as of 12/31/08 and \$681K as of 6/30/09.

The Finance Committee recommended to the Commissioners that they approach the district state representatives requesting a home-rule petition to invest the Receipt Reserved for Appropriation accounts, WR Grace Fund & MTBE fund, under the prudent man-rule. Counselor Bassett with the help of Mr. Butler will write the petition.

## **OLD BUSINESS**

### **Updates on Middlesex Retirement's Appeal of CRAB Decision**

Counselor Bassett informed the Commissioners that the Middlesex Retirement Board did file an appeal. There will be no new trial; it's basically an administrative review by Superior Court. She stated that the Attorney General's office is now involved and they will put together a record for appeal. The Middlesex Retirement Board will put together a motion and brief as to why the appeal should be over turned. Counselor Bassett will file a brief stating why the appeal should stand.

### **Update on Kennedy-Marshall Treatment Plant**

Mr. Allen gave the Commissioners a general update on the Kennedy-Marshall Treatment Plant. He said that the treatment plan is online and is pumping filtered water to the distribution system during AWD business hours and is offline on the weekends. He informed the Commissioners that the punch list is more than 50% complete.



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Due to bacteria found in the Marshall Well it will need to be disinfected before it can pump into the treatment plant. The well is being disinfected this week.

Mr. Allen informed the Commissioners that GE Zenon will have a field representative onsite starting next week, August 24<sup>th</sup>, to work on the engineer's punch list. He mentioned that training on the plant's Supervisory Control and Data Acquisition (SCADA) system will be done this week and that the plant operators all hold a T2 license. The water quality that is being pumped out of the treatment plant is excellent.

## **Update on Water Main Project on Main Street/Coughlin Street/Taylor Road and Huckleberry Lane**

Mr. Allen informed the Commissioners that all the main water lines have been installed and are now in-service. Starting the week of August 24<sup>th</sup>, the contractor will begin work on service changeover to the new mains in order to retire the "Cross-country" water mains. This will be accomplished on a "Time and materials" basis. Mr. Allen stated that the "Curb-to-curb" resurfacing of Taylor Road and Coughlin St will be sometime in October 2009 after the trenches have had a chance to settle.

## **OTHER BUSINESS**

Counselor Bassett informed the Commissioners that Acton Water District has sent a check in the amount of \$10,500 to R&K Realty Trust, as a pro tanto payment for the parcel at 30 Knox Trail, Acton, MA, property previously taken by eminent domain.

At the AWD Commissioners meeting of May 18, 2009, Mr. Rosen informed the board that the Acton Design Review Board was looking into recommending a change in building codes that would include pervious paving. Contained in this evening's Commissioners packet is a copy of the summary that Barry Rosen presented to WRAC regarding his findings on pervious paving.

Mr. Parenti moved to adjourn the meeting and Mr. Stuntz seconded the motion. The meeting adjourned at 8:45 p.m.