

# Water Supply District of Acton

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Commissioners Meeting  
Water Supply District of Acton  
Meeting Minutes  
September 28, 2015

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## Agenda:

- A. Comments from Citizens
- B. Approve Minutes from the August 10th & September 14<sup>th</sup> Meetings
- C. NEW BUSINESS:
  - 1. Introduction of William Stanford for Consideration as District Clerk.
  - 2. Fall Water Main Flushing Beginning on Monday, October 5th
- D. OLD BUSINESS:
  - 1. Revision of the District's "Rules & Regulations".
  - 2. Nuclear Metals Superfund Update

The Board of Water Commissioners meeting was called to order at 7:30 p.m. on Monday, September 28, 2015 at the Acton Water District Office by Mr. Ronald Parenti.

### Present at Tonight's Meeting:

Commissioners: Ronald Parenti (Chair), Stephen Stuntz, Leonard Phillips  
District Manager: Chris Allen  
District Treasurer: Mary Jo Bates  
Environmental Compliance Manager: Matthew Mostoller  
District Counsel: Mary Bassett  
Commissioners Secretary: Lynn Protasowicki  
Finance Committee: Bill Guthlein

### A. Comments from Citizens

No comments tonight

### B. Approve Minutes from the August 10th & September 14<sup>th</sup> Meetings

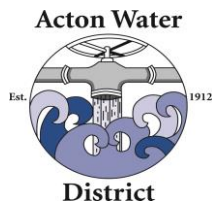
Approving minutes was postponed for the August 10<sup>th</sup> meeting because copies were not in the Commissioners packets for comments.

Mr. Parenti moved to accept the modified minutes of the meeting held on September 14th and Mr. Stuntz seconded the motion and it was unanimously approved.

### C. NEW BUSINESS:

#### 1. Introduction of William Stanford for Consideration as District Clerk.

Mr. Allen introduced to the Commissioners William "Bill" Stanford for consideration as the District Clerk. Mr. Allen stated that the Commissioners can appoint Mr. Stanford to hold the position as District Clerk for the currently unexpired term from Mr. Orcutt's recent resignation, two years expiring in 2017. He may then run for election as District Clerk thereafter, if he so decides. Mr. Stanford introduced himself to the Commissioners and explained a bit about himself to them. The Commissioners were pleased and decided to appoint him to the position.



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Mr. Stuntz moved to accept William Stanford as District Clerk and Mr. Parenti seconded the motion. The vote was unanimously approved.

Counselor Bassett swore in Mr. Stanford as District Clerk.

## 2. Fall Water Main Flushing Beginning on Monday, October 5th

Mr. Allen informed the Commissioners that fall water main flushing will begin on Monday, October 5<sup>th</sup> and will run through the month of October. He entered an agreement with Utility Services Group to perform Ice Pigging on School Street (Main Street to Lawsbrook Road). Ice Pigging is the process in which an ice slurry is pumped into a pipe and forced along inside in order to remove sediment and other unwanted deposits to leave the pipe clean. Mr. Allen stated that it will take approximately one week to complete the cleaning of the School Street water main line and that he is just waiting to hear back from the company with scheduling availability.

Customers will be notified of the flushing.

## **D. OLD BUSINESS:**

### 1. Revision of the District's "Rules & Regulations".

Mr. Allen informed the Commissioners that enclosed in their packets is the current DRAFT of the Rules & Regulations showing in red the current changes and additions. The group went through them and made some additional changes.

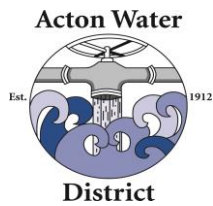
Mr. Mostoller suggested a list of water efficiency requirements for new connections and redevelopment projects to which developers are held. Counselor Bassett agreed and stated that this is good idea. The citizens of Acton often complain about new development, as it affects water usage, at District Annual Meetings. This new initiative would demonstrate that the District is sharing the need for efficient use of water with both our existing and new customers while meeting requirements to service future development.

Mr. Mostoller suggested that a new appendix with a list of the fees be added instead of having the fees mentioned throughout the body of text. This will allow for easier updating of the fee schedule minimizing the possibility of missing any of the current fees throughout the body of the text.

The discussion will continue at the next open meeting.

### 2. Nuclear Metals Superfund Update.

Mr. Mostoller provided an update to the Commissioners on the Nuclear Metals Superfund Site. He mentioned that DEP approved the process of spiking the drilling water with potassium bromide within the Zone 1 area of the Assabet wells. Mr. Mostoller reminded the Commissioners that DeMaximis is using this process of spiking the drilling water with potassium bromide to determine the dilution factor for correcting the preliminary 1,4-dioxane samples. DeMaximis has finished the drilling at the Valley Sports Skating Rink in Concord. In looking at a map of the areas, Mr. Mostoller stated that locations 34 & 35 have constructed wells; locations 32 & 26 are being completed; and the locations on Acton Water District property are being mobilized to next. He informed the Commissioners that by September 30<sup>th</sup> a record of decision is set to be completed. Communication with the site management has taken more effort than one would hope, however, when information is provided, it is very complete.



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Mr. Stuntz asked Mr. Mostoller how it's going with the lawyer, John Shea. Mr. Mostoller informed them that they are receiving guidance on what steps to take, Counselor Shea has been in contact with DEP, and further discussions will occur with him over the next month or two.

## **Other Business:**

*37 Knox Trail, Acton:* Mr. Parenti asked Mr. Allen about the status of the buses in Concord. Mr. Allen said that the Concord DPW Director just called him on Friday but that he missed the call. Mr. Allen called him back today but he was not in. Mr. Allen speculated that his call was to ask if the District would supply water to the WR Grace parcel in Concord that will house the future School bus depot. He will keep the Commissioners informed.

*Audit:* Ms. Bates informed the Commissioners that she is still waiting to hear from Middlesex Retirement Board for some numbers. She has been waiting for the past 4 weeks. She is not quite sure what the delay is on their end. And she stated that "unofficially" there will be \$1.1 million in free cash for 2016.

*Mr. Parenti moved to adjourn the meeting at 8:40 p.m. and it was unanimously voted.*

Next Meeting:  
Monday, October 19, 2015