

# Water Supply District of Acton

693 MASSACHUSETTS AVENUE  
P.O. BOX 953  
ACTON, MASSACHUSETTS 01720

TELEPHONE (978) 263-9107

FAX (978) 264-0148

Commissioners Meeting  
Water Supply District of Acton  
Meeting Minutes  
October 1, 2012

- Agenda:**
- A. Comments from Citizens
  - B. Approve Minutes of September 17th Meeting
  - C. NEW BUSINESS:
    - Representatives of Northeast Real Estate Solutions from Harvard, MA for Presentation on Solar Energy
    - Update on Fall Water Main Flushing in South Acton
  - D. OLD BUSINESS:
    - Update on Free Cash Certification from MA Department of Revenue
    - Follow-up Discussion of the September 17<sup>th</sup> Meeting with the Acton Board of Health

The regular bi-monthly meeting was called to order at 7:30 p.m. on Monday, October 1, 2012 at the Acton Water District Office by Mr. Ronald Parenti.

## **Present at Tonight's Meeting:**

Commissioners: Ronald Parenti (Chairman), Leonard Phillips and Stephen Stuntz  
District Manager: Chris Allen  
District Treasurer/Collector: Mary Jo Bates  
District Counselor: Mary Bassett  
Commissioners Secretary: Lynn Protasowicki  
Finance Committee Member(s): William Guthlein  
WLMAC: Barry Rosen & John Cipar  
Moderator: Richard O'Brien  
Selectman from the Town of Acton: Janet Adachi

## **A. Comments from Citizens**

Mr. Ed Leonard of 234 School Street, Acton was present at tonight's meeting. He asked Mr. Allen about the status of the new water treatment facility being built in South Acton. Mr. Allen stated that the facility is scheduled to go on-line by fall 2014.

Mr. Leonard inquired about the hydrant flushing that is taken place in South Acton. He stated that he is noticing that his water is discolored and has "crud". Mr. Allen stated that when hydrant flushing takes place they manipulate valves to reverse flow of water mains and this causes discoloration. To rectify the operators handling the flushing will use an engineered scouring velocity of flow to flush out the discoloration and "crud".

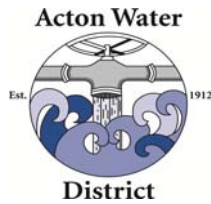
## **B. Approval of Minutes from September 17th Meetings**

Mr. Parenti moved to accept minutes of the meeting held on September 17, 2012 and Mr. Phillips seconded the motion. The Commissioners voted in favor of approving the minutes.

## **C. NEW BUSINESS**

Representatives of Northeast Real Estate Solutions from Harvard, MA for Presentation on Solar Energy

All documents referred to in meeting minutes are available for inspection at the office of Acton Water District, 693 Massachusetts Avenue, Acton, MA 01720 (978) 263-9107.



# Water Supply District of Acton

693 MASSACHUSETTS AVENUE  
P.O. BOX 953  
ACTON, MASSACHUSETTS 01720

TELEPHONE (978) 263-9107

FAX (978) 264-0148

The PowerPoint presentation from Northeast Real Estate Solutions was presented by Mr. Duncan Chapman and Mr. Steve Marsden and will be available for review at the office of Acton Water District.

## Action Items:

1. Put together RFQs (request for qualifications) and send out to a few more consultants. Plan to have them come in and present to Commissioners. This will be on future agenda – dates not determined.
2. Ms. Adachi mentioned that the Town was looking into solar energy for landfill. She will have the Town Manager contact Mr. Allen to discuss the Town's findings.
3. Mr. Allen will have a discussion with the Town of Grafton to find out for the status of their solar energy project and then share this information with the Board at a future open meeting.

## Update on Fall Water Main Flushing in South Acton

Mr. Allen provided an update to the Commissioners regarding the fall water main flushing in South Acton. He informed them that the flushing started today, Monday, October 1<sup>st</sup> and will run throughout the month of October until completed. He stated that flushing will occur between the hours of 8 a.m. and 8 p.m. Monday – Thursday excluding Columbus Day, 10/8. He stated that citizens have been notified through the Beacon, AWD web site, and also the Connect-CTY phone system. The Commissioners inquired as to how many gallons of water were flushed last fall. Mr. Allen stated that 7.3 million gallons flushed and will probably do about the same this fall.

## **D. OLD BUSINESS**

### Update on Free Cash Certification from MA Department of Revenue

Mr. Allen updated the Commissioners on the free cash certification from Massachusetts Department of Revenue. He stated that the amount of available funds or free cash as of July 2, 2012 is in the amount of \$666,417, coinciding with the amount reported after the annual audit.

### Follow-up Discussion of the September 17<sup>th</sup> Meeting with the Acton Board of Health

Mr. Allen stated that he thought the meeting went well with the Acton Board of Health and asked the Commissioners what they thought. The Commissioners agreed that the meeting went well. Mr. Allen will work with the Health Director to put together a proposed agenda for the next meeting which should include a discussion of the master plan update. The next suggested meeting with the Acton Board of Health is Monday, February 4, 2013.

### Other Old Business:

Mr. Allen informed the Commissioners that the new operator that was just hired will start on October 22<sup>nd</sup>. He will have Mr. Matthew Walsh attend the October 29<sup>th</sup> open meeting so that the Commissioners can meet him.

There was no executive session tonight as stated on agenda.

Mr. Parenti made a motion to adjourn meeting at 9:30 pm. Mr. Parenti seconded the motion and it was unanimously approved.