

Water Supply District of Acton

693 MASSACHUSETTS AVENUE
P.O. BOX 953
ACTON, MASSACHUSETTS 01720

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Board of Water Commissioners
Meeting Minutes
693 Massachusetts Avenue
Monday, October 16, 2017

A. Comments from Citizens

B. Approve Minutes of October 2nd Meeting

C. OLD BUSINESS:

1. Update on Indian Village & Littlefield Road Water Main Improvement
 - Review progress for water main improvements on Agawam, Mohegan, Quaboag, Sioux, Seminole and Littlefield using Aquapipe re-lining technology
2. Update on Solar Project Request for Proposal (RFP)
 - Legal ad published on 10/4 for potential ground-mount PV arrays at 16 Knox Trail and 62 Lawsbrook Road well sites
 - RFP available on the District's website

D. NEW BUSINESS:

1. Discussion of Renewal of Land Lease for Baldco on Knox Trail
2. Results of Water Smart Customer Service Survey

Present at Tonight's Meeting:

Commissioners: Ron Parenti, Leonard Phillips, Stephen Stuntz
District Manager: Chris Allen
District Treasurer: Mary Jo Bates
District Counsel: Mary Bassett
Environmental Manager: Matthew Mostoller
Commissioners Secretary: Lynn Protasowicki
Finance Committee: Chuck Bradley
WLMAC: Barry Rosen

Citizens:

Kim Kastens, 294 Pope Road
Lucy Kirschner, 35 Parker

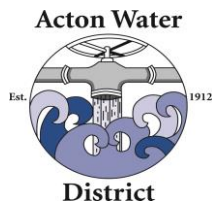
The Board of Water Commissioners meeting was called to order at 7:30 PM on Monday, October 16, 2017 at the Acton Water District office by Mr. Phillips.

A. Comments from Citizens.

Ms. Kastens from the local environmental group, Green Acton, informed the Commissioners that the group plans to have a representative attend the District's open meetings.

B. Approve Minutes of October 2nd Meeting.

Mr. Stuntz made a motion to approve the modified minutes of October 2, 2017. It was seconded by Mr. Phillips and unanimously approved.



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C. OLD BUSINESS:

1. Update on the Indian Village & Littlefield Road Water Main Improvement.

Mr. Allen presented to the Commissioners a matrix of streets that are impacted by the water main improvement project. Onyx has laid out all the excavation pits; cleaned all the mains; plugged services in some; and are prepared for lining. On Seminole Road from Seneca to cul de sac ready to be put back into service and will be flushed, chlorinated and sampled this week. A third of the total project is complete. On Quabog, the liner needed to be removed because it folded and a new lining was ordered. Agawam is the furthest along. Streets impacted: Seminole, Quabog, Agawam, Mohegan & Littlefield. November 15th is the projected completion date of entire project, however, some of the project may need to be postponed to the spring of 2018 due to imminent winter weather

Mr. Allen mentioned that potentially co-presenting a paper on this project with the engineer, Wright-Pierce, at the spring New England Water Works Association (NEWWA) annual meeting. The consulting engineer's senior project manager, Rich Protasowicki, is submitting an Abstract of the project for review by NEWWA.

Ms. Kastens mentioned that an email came to Green Acton from a citizen who lives on Oneida Street regarding yellow water. Mr. Allen informed her that it's a seasonal tint (organic color). Oneida Road is not part of this project. He mentioned that the District did some low level flushing today over in Indian Village in an attempt to remove the discoloration.

2. Update on Solar Project Request for Proposal (RFP).

Mr. Allen provided an update of the solar project Request for Proposal (RFP). He mentioned that the RFP was published 10/4/17 in the MA Central Register. There have been 9 developer inquiries on the RFP for the Solar PV sites. On 10/18 there will be a quick Q&A session at the District's main office followed by a site tour with developers of both sites, 62 Lawsbrook Rd & 16 Knox Trail.

Mr. Allen informed the Commissioners that the feasibility grant for the micro-grid is at the second phase of review. The MassCEC invited the District to do a short presentation on the project. On 10/25/17 Margaret Campbell of MacLeod Energy Group, the District's consultant, will attend and present on our behalf.

Ms. Kastens of Green Acton stated that she excited for this solar power project. She asked when will it be up and running? Mr. Allen informed her hopefully by next year around this time and explained how it will operate and what areas of town it will help support. There has been advocacy for community solar in town. There will be excess power generated from the arrays, and it would be favorable for Acton's citizens to be given the opportunity to purchase the excess in a Net Metering arrangement.

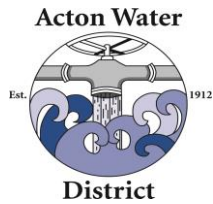
Other Old Business:

1. Open Meeting Law: Mr. Allen mentioned that Commissioners need to vote to amend the policy statement for remote participation at public meetings. Mr. Phillips moved to accept the amended policy. It was seconded by Mr. Parenti and unanimously approved.
2. Spaghetti plot: quantifies water levels over a 10 year period and shows overall performance of water table. After the severe drought of 2016, the water table had rebounded. But, with recent dry weather, some areas of the state are in moderate drought conditions. The state Drought Taskforce will meet in early November to determine what steps, if any, should be taken.

D. NEW BUSINESS:

1. Discussion of Renewal of Land Lease for Baldco Inc on Knox Trail.

All documents referred to in meeting minutes are available for inspection at the office of Acton Water District, 693 Massachusetts Avenue, Acton, MA 01720 (978) 263-9107.



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There is a radio tower with one guy-wire on District property which is located at 104 Powder Mill Road. Mr. Allen informed the Commissioners that DH Loam is encroaching on the Baldco property that is in Zone I and II Ground Water Protection District land. The District can't take any action against DH Loam because the District does not own the Baldco property. Counselor Bassett informed the Commissioners that Baldco had a 20 year lease which has ended. She is proposing that the District let Baldco renew their lease for one year and give them an opportunity to address the encroachment of DH Loam. If Baldco does not address the issue then the District will not renew the long-term lease after the one year lease is up. Because this is only a short term 1-year lease, this will not need to go onto the annual meeting in March. Counselor Bassett and Mr. Mostoller will work to put the letter together to send to the Baldco owner.

Mr. Stuntz suggests getting an estimate for an appraisal of the property which the District could potentially purchase from Baldco. The other Commissioners agreed and Counselor Bassett will contact the appraiser, Gail Mann.

2. Results of Water Smart Customer Service Survey.

Mr. Allen reviewed for the Commissioners the results of the Water Smart Customer Service survey. The survey is closed and overall they received positive comments. He stated that the use of this program has been positive for interacting with and educating customers. The most popular features of the program are historical trending and demographic comparisons of water use efficiency. The District currently reads all water meters monthly for data accumulation, but still bills customers quarterly (4 times per year).

Mr. Phillips moved to adjourn the meeting at 8:40 PM and it was unanimously approved.